

**From:** [Terry S. Stone](#)  
**To:** [Robert Bollander](#)  
**Subject:** Re: Hanover High School Reservation  
**Date:** Wednesday, February 20, 2019 8:26:17 AM

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Mr. Wyatt's group will cover all typical cost. It is important that we treat them like any other group. Please share estimated cost and invoice as typical. They are not requesting any special considerations. Also, require a certificate of insurance.

Thanks

Terry Stone

On Feb 20, 2019, at 8:07 AM, Robert Bollander <[rbollander@hanover.k12.va.us](mailto:rbollander@hanover.k12.va.us)> wrote:

Terry,

We will need to hire a custodian and media specialist for the May 4th date. Approximate costs will be around \$300. Who am I sending the invoice to?

Bob Bollander

*Sent from my Verizon LG Smartphone*

----- Original message-----

**From:** Terry S. Stone  
**Date:** Tue, Feb 19, 2019 4:50 PM  
**To:** Scott Wyatt;Robert Bollander;  
**Cc:**  
**Subject:**Re: Hanover High School Reservation

Bob,

Either date works for Mr. Wyatt. He just needs confirmation of what date works for the school. They do expect a large number in attendance.

Thanks,  
Terry

Terry Stone

On Feb 19, 2019, at 4:44 PM, Terry S. Stone <[tsstone@hanover.k12.va.us](mailto:tsstone@hanover.k12.va.us)> wrote:

Hi Bob,

I just left you a voicemail message. Mr. Wyatt needs to wrap up the planning on this event. Would you confirm that the two dates below have been reserved and which rooms are available?

Thanks,

**From:** [Robert Bollander](#)  
**To:** ["Scott Wyatt"](#)  
**Cc:** [Tom Vaughan](#); [Terry S. Stone](#)  
**Subject:** RE: Hanover High School Reservation  
**Date:** Wednesday, February 20, 2019 3:52:40 PM  
**Attachments:** [Facility Use Fees and Guidelines.docx](#)

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Mr. Wyatt,

I have attached the fees and guidelines for facility use. The plan is for your group to be in the auditorium on May 4<sup>th</sup> from 8am to 2pm. Let me know if that is the time of the event or does that include set up and clean up time also. I will schedule a custodian and a media specialist to be here. If you don't need the sound system then we do not need to schedule a media specialist. Some groups choose to bring their own microphone and speaker. The rental fee is \$200 for three hours and an additional \$75 for each additional hour. The custodian and media specialist to work on a Saturday or Sunday is \$25 per hour for each with a minimum of three hours. I would send you an invoice after the event. If you have questions, please feel free to call me at [REDACTED].

The copy of insurance can be sent to me or Tom Vaughan.

**Bob Bollander**

Director of Student Activities  
Hanover High School  
10307 Chamberlayne Rd  
Mechanicsville, VA 23116  
[REDACTED]

Athletic Webpage – [hanoverhawks.org](http://hanoverhawks.org)  
School Calender – [capitaldistrictva.org](http://capitaldistrictva.org)

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**From:** Terry S. Stone  
**Sent:** Wednesday, February 20, 2019 12:08 PM  
**To:** 'Scott Wyatt'; Robert Bollander  
**Cc:** Tom Vaughan  
**Subject:** RE: Hanover High School Reservation

Scott,

Now that we know the dates are available, you may go into SchoolDude (link below) and specifically request the school, date, and specific rooms. Tom Vaughan indicates that you have a valid log-in. Tom is at [REDACTED] if you need assistance.

Let us know if you have any questions.

<https://www.communityuse.com/SOA.NET/Controllers/PageController.aspx?productid=MC&pageid=CalendarMonth>

Thanks,  
Terry

Terry S. Stone  
Assistant Superintendent for Business and Operations  
Hanover County Public Schools  
[REDACTED]  
[tsstone@hcps.us](mailto:tsstone@hcps.us)

**From:** Scott Wyatt [REDACTED]  
**Sent:** Wednesday, February 20, 2019 10:12 AM  
**To:** Robert Bollander <[rbollander@hanover.k12.va.us](mailto:rbollander@hanover.k12.va.us)>  
**Cc:** Terry S. Stone <[tsstone@hanover.k12.va.us](mailto:tsstone@hanover.k12.va.us)>  
**Subject:** Re: Hanover High School Reservation

Bob and Terry,

Thank you all for your help. What are the next steps on being approved to use either the gym or auditorium on May 4th or May 18th?

Scott Wyatt

On Wed, Feb 20, 2019 at 7:57 AM Robert Bollander <[rbollander@hanover.k12.va.us](mailto:rbollander@hanover.k12.va.us)> wrote:

Terry and Scott,

I have not heard back from SAT Coordinator but we will be good for auditorium or gym on May 4th. I will reserve the 18th as a backup.

Bob. Bollander  
Hanover High

*Sent from my Verizon LG Smartphone*

----- Original message-----

**From:** Terry S. Stone  
**Date:** Tue, Feb 19, 2019 4:50 PM  
**To:** Scott Wyatt;Robert Bollander;  
**Cc:**  
**Subject:**Re: Hanover High School Reservation

Bob,

Either date works for Mr. Wyatt. He just needs confirmation of what date works for the school. They do expect a large number in attendance.

Thanks,  
Terry

Terry Stone

On Feb 19, 2019, at 4:44 PM, Terry S. Stone <[tsstone@hanover.k12.va.us](mailto:tsstone@hanover.k12.va.us)> wrote:

Hi Bob,

I just left you a voicemail message. Mr. Wyatt needs to wrap up the planning on this event. Would you confirm that the two dates below have been reserved and which rooms are available?

Thanks,  
Terry

Terry S. Stone  
Assistant Superintendent for Business and Operations  
Hanover County Public Schools  
[REDACTED]  
[tsstone@hcps.us](mailto:tsstone@hcps.us)

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**From:** Scott Wyatt [REDACTED]  
**Sent:** Monday, February 18, 2019 1:14 PM  
**To:** Robert Bollander <[rbollander@hanover.k12.va.us](mailto:rbollander@hanover.k12.va.us)>  
**Cc:** Yvonne S. Gibney <[yvgibney@hanovercounty.gov](mailto:yvgibney@hanovercounty.gov)>; Terry S. Stone <[tsstone@hanover.k12.va.us](mailto:tsstone@hanover.k12.va.us)>  
**Subject:** Re: Hanover High School Reservation

Mr. Bollander,

I was able to establish the organization through the Hanover School site. The 97th Legislative District Comm. to the Va House of Delegates seeks to decide the Republican candidate for the upcoming 2019 election and would like to host their nomination process at Hanover High. The most desirable date is May 4, with May 18 as a backup. The auditorium or gymnasium is the most desired location. Please let me know if available. This committee will provide what's needed to achieve this endeavor.

Thank you for your assistance,

Scott A. Wyatt  
[REDACTED] (cell)

On Feb 18, 2019, at 12:40 PM, Scott Wyatt <[REDACTED]> wrote:

Ms. Stone,

Thank you for your help in this matter. I am unable to login and do not have a password to create this request to use a facility. Please advice.

Thank you,

Scott  
[REDACTED]

On Feb 18, 2019, at 8:28 AM, Terry S. Stone  
<[tsstone@hanover.k12.va.us](mailto:tsstone@hanover.k12.va.us)> wrote:

Mr. Wyatt,

I have heard back from Mr. Bob Bollander (copied on this email), Activities Director, with HHS. SAT testing is being conducted at HHS that day, but the gym is available. He is checking on the status of the auditorium and will follow up with us.

The facility use request can be officially submitted on the website below and we do require a certificate of insurance from the requesting organization. The site allows you to register and then you can quickly select the school, date, and rooms. Let Bob or me know if you have any trouble submitting the request.

Feel free to call me at [REDACTED] with any questions.

Thanks,  
Terry

<https://www.communityuse.com/SOA.NET/Controllers/PageController.aspx?productid=MC&pageid>Login>

Terry S. Stone  
Assistant Superintendent for Business and Operations  
Hanover County Public Schools  
[REDACTED]

[tsstone@hcps.us](mailto:tsstone@hcps.us)

**From:** Scott Wyatt [REDACTED]  
**Sent:** Thursday, February 14, 2019 4:09 PM  
**To:** Michael Gill <[mgill@hanover.k12.va.us](mailto:mgill@hanover.k12.va.us)>; Terry S. Stone <[tsstone@hanover.k12.va.us](mailto:tsstone@hanover.k12.va.us)>  
**Cc:** Yvonne S. Gibney <[yvgibney@hanovercounty.gov](mailto:yvgibney@hanovercounty.gov)>  
**Subject:** Hanover High School Reservation

Dear Dr. Gill,

The House of Delegate 97th District has selected a convention as the nomination method for the Republican Party. I have been tasked to reserve a space for the event.

We are looking to hold the convention on **Saturday, May 4th from 8am - 2pm**. Prior to the convention date we will have a list of all those who will be attending.

I am respectfully requesting the usage of either the gym or auditorium to conduct the Republican Convention for the 97th District.

Thank you,  
Scott Wyatt

**From:** [Tom Vaughan](#)  
**To:** "[Tanner Bonovitch](#)"  
**Cc:** [Robert Bollander](#)  
**Subject:** RE: Hanover High School Facility Use (May 4th, 2019)  
**Date:** Friday, February 22, 2019 4:08:56 PM

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1,000,000

**From:** Tanner Bonovitch [REDACTED]  
**Sent:** Friday, February 22, 2019 3:50 PM  
**To:** Tom Vaughan  
**Cc:** Robert Bollander  
**Subject:** Hanover High School Facility Use (May 4th, 2019)

Mr. Vaughan,

My name is Tanner Bonovitch, and I am the campaign manager for Scott Wyatt. We have submitted the facility use form for May 4th, 2019, from 7am - 2pm.

Please let me know what insurance liabilities are required for this event. Feel free to contact me at [REDACTED] if you have any questions.

Thank you,  
Tanner Bonovitch

--

Tanner Bonovitch

m: [REDACTED]

e: [REDACTED]



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
02/26/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|   |  |                     |
|---|--|---------------------|
| <b>PRODUCER</b><br>HCC Specialty<br>401 Edgewater Place, Suite 400<br>Wakefield, MA 01880       | <b>CONTACT NAME:</b><br>PHONE (A/C, No, Ext): _____ FAX (A/C, No): _____<br>E-MAIL ADDRESS:<br>PRODUCER CUSTOMER ID #: _____ |                     |
|   | <b>INSURER(S) AFFORDING COVERAGE</b>   |                     |
| <b>INSURED</b><br>Legislative District Committee<br>115 East Grace Street<br>Richmond, VA 23219 | <b>INSURER A:</b> New Hampshire Insurance Company  | <b>NAIC #</b> 23841 |
|   | <b>INSURER B:</b> United States Fire Insurance Company   | <b>NAIC #</b> 21113 |
|   | <b>INSURER C:</b>  |                     |
|   | <b>INSURER D:</b>  |                     |
|   | <b>INSURER E:</b>  |                     |
|   | <b>INSURER F:</b>  |                     |

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE  | ADDL INSR  | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS  |
|----------|--|--|----------|---------------|-------------------------|-------------------------|---|
| A        | <b>GENERAL LIABILITY</b>   |  |          | SEL065468468  | 02/27/2019              | 05/07/2019              | EACH OCCURRENCE \$ 1,000,000  |
|          | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><input checked="" type="checkbox"/> Host Liquor<br><input checked="" type="checkbox"/> Medical Expense |  |          |               |                         |                         | US1104681   |
|          | GEN'L AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC   |  |          |               |                         |                         |   |
|          | <b>AUTOMOBILE LIABILITY</b>  |  |          |               |                         |                         | COMBINED SINGLE LIMIT (Ea accident) \$<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$<br>\$<br>\$ |
|          | <input type="checkbox"/> ANY AUTO<br><input type="checkbox"/> ALL OWNED AUTOS<br><input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> HIRED AUTOS<br><input type="checkbox"/> NON-OWNED AUTOS  |  |          |               |                         |                         |   |
|          | <input type="checkbox"/> UMBRELLA LIAB<br><input type="checkbox"/> EXCESS LIAB<br><input type="checkbox"/> DEDUCTIBLE<br><input type="checkbox"/> RETENTION \$   | <input type="checkbox"/> OCCUR<br><input type="checkbox"/> CLAIMS-MADE |          |               |                         |                         | EACH OCCURRENCE \$<br>AGGREGATE \$<br>\$<br>\$  |
|          | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N<br>If yes, describe under DESCRIPTION OF OPERATIONS below                                 |  |          |               |                         |                         | WC STATU-TORY LIMITS   OTH - ER<br>E.L. EACH ACCIDENT \$<br>E.L. DISEASE - EA EMPLOYEE \$<br>E.L. DISEASE - POLICY LIMIT \$                                 |

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)**

The Certificate Holder is added as Additional insured with respects to our insured's operations only.  
 This insurance is primary and non-contributory as required by written contract.  
 This coverage is with respect to 97th District Republican Convention event to be held 05/04/2019 - 05/04/2019 at Hanover High School Mechanicsville VA.

**CERTIFICATE HOLDER**

The Hanover County Sheriffs Office and its Deputies  
 7522 County Complex Road  
 Hanover, VA 23069

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



**From:** [Tanner Bonovitch](#)  
**To:** [Tom Vaughan](#)  
**Cc:** [Robert Bollander](#)  
**Subject:** Certificate of Insurance  
**Date:** Wednesday, February 27, 2019 3:44:22 PM  
**Attachments:** [Certificate of Insurance.pdf](#)

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Mr. Vaughan,

Attached is the Certificate of Insurance for the Republican Convention on May 4th, 2019 from 7am - 2pm.

Let me know if you need any additional information.

Thank you,  
Tanner Bonovitch

--

Tanner Bonovitch

m: [REDACTED]

e: [REDACTED]



**From:** [Robert Bollander](#)  
**To:** "[Tanner Bonovitch](#)"  
**Subject:** RE: Walkthrough - Hanover High School  
**Date:** Monday, April 15, 2019 7:18:33 PM

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Tanner,

We have the SAT test at HHS on May the 4<sup>th</sup> and classrooms will not be available on that day. We are going to have to figure out another option for rooms to host the candidates. Let's talk tomorrow to figure out a plan.

**Bob Bollander**

Director of Student Activities  
Hanover High School  
10307 Chamberlayne Rd  
Mechanicsville, VA 23116

[REDACTED]  
Athletic Webpage – [hanoverhawks.org](http://hanoverhawks.org)  
School Calender – [capitaldistrictva.org](http://capitaldistrictva.org)

**From:** Tanner Bonovitch [REDACTED]  
**Sent:** Wednesday, March 20, 2019 3:44 PM  
**To:** Robert Bollander  
**Subject:** Re: Walkthrough - Hanover High School

Bob,

Monday, March 25th works well! It will be myself and one of the consultants for the Scott Wyatt campaign.

Thank you,  
Tanner

On Wed, Mar 20, 2019 at 3:22 PM Robert Bollander <[rbollander@hanover.k12.va.us](mailto:rbollander@hanover.k12.va.us)> wrote:

Tanner,

How about next Monday, 3/25 at 10am?

Bob

*Sent from my Verizon LG Smartphone*

----- Original message-----

**From:** Tanner Bonovitch  
**Date:** Mon, Mar 18, 2019 2:14 PM  
**To:** Robert Bollander;

**Cc:**

**Subject:** Walkthrough - Hanover High School

Bob,

I was looking to have a walkthrough of Hanover High School before the Republican Convention on May 4th. Let me know what date/time works best for you.

Thank you,  
Tanner

--

Tanner Bonovitch

m: [REDACTED]

e: [REDACTED]



--

Tanner Bonovitch

m: [REDACTED]

e: [REDACTED]



**From:** [Terry S. Stone](#)  
**To:** [Robert Bollander](#); [Chris Whitley](#)  
**Cc:** [Kristina Reece](#)  
**Subject:** RE: May 4th  
**Date:** Wednesday, April 17, 2019 1:46:53 PM

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I have made contact with Tom Miller chair of the 97<sup>th</sup> Legislative District Committee. He is in agreement that all request for additional space should flow through him. His mobile is [REDACTED] and home number [REDACTED]. He lives in rural area, so providing home number is acceptable.

There are 1,200 delegates. They expect that 80% will attend. There are another 400 or so alternates that may attend and backfill for delegates. There will also be media present and other guest that may total 50, although he has no idea. It is a public meeting.

Would you remind me of the capacity of the auditorium? I recall that the gym was 3,000 . I assume that this is with bleachers out? Mr. Miller asked if we have chairs that could be set up auditorium style on the gym floor. I explained that if we do, they would have to cover the cost for set up and take down and I was unsure if there was any events planned for Friday night. If chair set up is possible, would you provide the number and estimated cost for set up and take down. I assume we would have a custodian help with set up at \$18.75 per hour.

Mr. Miller is unsure if they need the auditorium. I am going to follow up with details above to Mr. Miller and he will respond with any request for facility use changes.

Thanks

Terry S. Stone  
Assistant Superintendent for Business and Operations  
Hanover County Public Schools  
[REDACTED]  
[tsstone@hcps.us](mailto:tsstone@hcps.us)

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**From:** Robert Bollander  
**Sent:** Wednesday, April 17, 2019 12:21 PM  
**To:** Terry S. Stone <[tsstone@hanover.k12.va.us](mailto:tsstone@hanover.k12.va.us)>; Chris Whitley <[cwhitley@hanover.k12.va.us](mailto:cwhitley@hanover.k12.va.us)>  
**Cc:** Kristina Reece <[kreece@hanover.k12.va.us](mailto:kreece@hanover.k12.va.us)>  
**Subject:** May 4th

Terry and Chris,

We have 350 registered for SATs right now. We will park SAT testers in the faculty lot and bring them in through the 300s which is beside the library. That will give the Republican Party the lobby entrance all to themselves. We will park the Rep. Party in the student lot. Testing will not be done in the 300s classrooms so people coming through the lobby will not interrupt testing. They will test in the 100s, 2200s, and 2300s.

**From:** [Terry S. Stone](#)  
**To:** [Robert Bollander](#)  
**Subject:** May 4th Rental at Hanover High School  
**Date:** Wednesday, April 17, 2019 3:51:28 PM  
**Attachments:** [Facilities Policy - Regulation 2-4.1.pdf](#)

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Is the information below accurate?

.....

Mr. Miller,

Thanks for taking the time to speak with me this afternoon regarding the facility use request for Hanover High School on May 4<sup>th</sup>.

As I shared, currently the facility use request notes the organization as "Friends of Scott Wyatt" and the Certificate of Insurance list "97<sup>th</sup> Legislative District Committee." We would prefer that the names display as the same. Please confirm that you are agreeable to HCPS changing the organization name to "97<sup>th</sup> Legislative District Committee."

Attached is a copy of Policy 2-4.1 and Regulation 2-4.1. The rooms selected in the original request include the gym and auditorium. The seating capacity for the auditorium is 905 and the gym with the bleachers out is 3,000. We have 300 cafeteria chairs that may be set up on the gym floor. The rental cost for the chairs is \$300 with an estimated setup and take down cost of \$600. Please note that the custodial rate for services during the event and clean up at the end of the event is \$18.75 per hour and the administrator hourly rate is \$21.75. These charges will be included on the final invoice.

Regulation 2-4.1 (excerpt below) does allow the school to require law enforcement presence. Does your committee plan to coordinate those services with the Hanover Sheriff's Office?

The school recently received a request to reserve classroom space. Hanover High will be a SAT testing site on May 4<sup>th</sup> and we are expecting 350 students. It is imperative that we control the testing environment in regards to noise and interruptions. For this reason, limited classroom space is available. We do have 2 spaces close to the gym that may be rented on May 4<sup>th</sup> at a rate of \$50 for 3 hours and \$25 for each additional hour. The rooms are the faculty dining room and the driver's education room.

Please confirm receipt of this email and provide email confirmation that it is acceptable to change the organization name. Also, let me know if you would like to request additional space. Feel free to contact me at [REDACTED] with any questions.

Best regards,  
Terry Stone

Regulation 2-4.1 excerpt:

*Administrators and Supervisory Personnel - School administrators or other supervisory personnel presence, including law enforcement, Fire and EMS, may be required if deemed necessary by the school principal/school division. Payment for such presence shall be for minimum of three hours. The cost will be determined annually.*

Terry S. Stone  
Assistant Superintendent for Business and Operations  
Hanover County Public Schools  
200 Berkley Street  
Ashland, VA 23005



[tsstone@hcps.us](mailto:tsstone@hcps.us)

***Inspire. Empower. Lead.***



**From:** [Terry S. Stone](#)  
**To:** ["Thomas Miller"](#)  
**Cc:** ["mdwade \[REDACTED\]"; "Tanner Bonovitch"; "md65 \[REDACTED\]"; "John Hubbard"; "dmah \[REDACTED\]"; "Michael P. Reynold"; "chris@chrispeace.com"; "Scott Wyatt"; "jfindlay@rpv.org"; "Chris Marston"; "John Breeden"; "jb \[REDACTED\]"](#)  
**Subject:** RE: May 4th Rental at Hanover High School  
**Date:** Friday, April 26, 2019 8:06:53 PM

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Mr. Miller,

I am sorry to bother you again, but we do need a response to the questions below and an estimated number of attendees to appropriately prepare for the event on May 4<sup>th</sup>. The current application notes 600 attendees with rental of the gym and auditorium from 7AM to 2PM. Based upon planned staffing, we would need to generally limit attendance to 600. I am concerned that this is not a sufficient number and want to ensure that we are prepared for your event. We do plan to reserve the staff parking lot for SAT testing students, so event parking will be limited to the student lot.

I look forward to your response and ask that it be received prior to Monday, April 29<sup>th</sup>, at 12:00 PM. Feel free to call me with any questions.

Best regards,  
Terry Stone

Terry S. Stone  
Assistant Superintendent for Business and Operations  
Hanover County Public Schools  
[REDACTED]  
[tsstone@hcps.us](mailto:tsstone@hcps.us)

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**From:** Terry S. Stone  
**Sent:** Thursday, April 25, 2019 1:17 PM  
**To:** 'Thomas Miller' [REDACTED]  
**Cc:** mdwade [REDACTED]; Tanner Bonovitch <[REDACTED]>; md65 [REDACTED]; John Hubbard <[REDACTED]>; dmaht [REDACTED]; Michael P. Reynold <[REDACTED]>; chris@chrispeace.com; Scott Wyatt <[REDACTED]>; jfindlay@rpv.org; Chris Marston <[REDACTED]>; John Breeden <[REDACTED]>; jb [REDACTED]  
**Subject:** RE: May 4th Rental at Hanover High School

Mr. Miller,

I hope you are well. I am reaching out to inquire if you are able to provide responses to the questions below?

As I shared, HHS is a SAT testing site on May 4, 2019. The school must ensure that students have ease of access to the parking area, building, and classroom. The original request noted 600 attendees. Based upon our telephone conversation last week, we expect that number to increase. Please provide a revised estimate. If deemed necessary, HHS will have staff in the parking lot prior to the testing period directing traffic to ensure that students are not delayed. The additional staff time will be included in the final invoice.

Feel free to give me a call with any questions.

Best regards,  
Terry S. Stone

Terry S. Stone  
Assistant Superintendent for Business and Operations  
Hanover County Public Schools  
[REDACTED]  
[tsstone@hcps.us](mailto:tsstone@hcps.us)

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**From:** Thomas Miller [REDACTED]  
**Sent:** Thursday, April 18, 2019 8:20 AM  
**To:** Terry S. Stone <[tsstone@hanover.k12.va.us](mailto:tsstone@hanover.k12.va.us)>  
**Cc:** [mdwade@hanover.k12.va.us](mailto:mdwade@hanover.k12.va.us); Tanner Bonovitch [REDACTED]; [md65@hanover.k12.va.us](mailto:md65@hanover.k12.va.us); John Hubbard <[REDACTED]>; [dmaht@hanover.k12.va.us](mailto:dmaht@hanover.k12.va.us); Michael P. Reynold <[REDACTED]>; [chris@chrispeace.com](mailto:chris@chrispeace.com); Scott Wyatt [REDACTED]; [jfindlay@rpv.org](mailto:jfindlay@rpv.org); Chris Marston <[REDACTED]>; John Breeden <[jljbreeden@hanover.k12.va.us](mailto:jljbreeden@hanover.k12.va.us)>; [jb@hanover.k12.va.us](mailto:jb@hanover.k12.va.us)  
**Subject:** RE: May 4th Rental at Hanover High School

Terry,  
See responses below, we will be have a meeting of the 97<sup>th</sup> LDC shortly and will get back to you on the TBD's  
Tom Miller  
Chair, 97<sup>th</sup> LDC

---

**From:** Terry S. Stone <[tsstone@hanover.k12.va.us](mailto:tsstone@hanover.k12.va.us)>  
**Sent:** Wednesday, April 17, 2019 4:33 PM  
**To:** 'millertam@verizon.net' [REDACTED]  
**Subject:** May 4th Rental at Hanover High School

Mr. Miller,

Thanks for taking the time to speak with me this afternoon regarding the facility use request for Hanover High School on May 4<sup>th</sup>.



As I shared, currently the facility use request notes the organization as “Friends of Scott Wyatt” and the Certificate of Insurance list “97<sup>th</sup> Legislative District Committee” We would prefer that the names display as the same. Please confirm that you are agreeable to HCPS changing the organization name to “97<sup>th</sup> Legislative District Committee.”

**Agree**

Attached is a copy of Policy 2-4.1 and Regulation 2-4.1. The rooms selected in the original request include the gym and auditorium. The seating capacity for the auditorium is 905 and the gym with the bleachers out is 3,000. We have 300 cafeteria chairs that may be set up on the gym floor. The rental cost for the chairs is \$300 with an estimated setup and take down cost of \$600. Please note that the custodial rate for services during the event and clean up at the end of the event is \$18.75 per hour and the administrator hourly rate is \$21.75. These charges will be included on the final invoice.

Regulation 2-4.1 (excerpt below) does allow the school to require law enforcement presence. Does your committee plan to coordinate those services with the Hanover Sheriff’s Office?

**TBD**

The school recently received a request to reserve classroom space. Hanover High will be a SAT testing site on May 4<sup>th</sup> and we are expecting 350 students. It is imperative that we control the testing environment in regards to noise and interruptions. For this reason, limited classroom space is available. We do have 2 spaces close to the gym that may be rented on May 4<sup>th</sup> at a rate of \$50 for 3 hours and \$25 for each additional hour. The rooms are the faculty dining room and the driver’s education room.

**TBD**

Please confirm receipt of this email and provide email confirmation that it is acceptable to change the organization name. Also, let me know if you would like to request additional space. Feel free to contact me at [REDACTED] with any questions.

Best regards,  
Terry Stone

Regulation 2-4.1 excerpt:

*Administrators and Supervisory Personnel - School administrators or other supervisory personnel presence, including law enforcement, Fire and EMS, may be required if deemed necessary by the school principal/school division. Payment for such presence shall be for minimum of three hours The cost will be determined annually.*

**From:** [Terry S. Stone](#)  
**To:** [Robert Bollander](#)  
**Cc:** [Kristina Reece](#)  
**Subject:** Re: May 4th  
**Date:** Sunday, April 28, 2019 6:12:29 PM

---

I spoke with the representative and unfortunately they are not able to move due to official filings. We are going to add extra law enforcement and confine them to the gym.

Terry Stone

On Apr 28, 2019, at 6:00 PM, Robert Bollander <[rbollander@hanover.k12.va.us](mailto:rbollander@hanover.k12.va.us)> wrote:

The rain date was also requested in a conversation so I put it on the school calendar to save the spot. The classic car cruise is on that date but they dont start setting up until 2pm.

Bob

*Sent from my Verizon LG Smartphone*

----- Original message-----

**From:** Terry S. Stone  
**Date:** Sun, Apr 28, 2019 2:37 PM  
**To:** Robert Bollander;  
**Cc:** Kristina Reece;  
**Subject:** Re: May 4th

I am also concerned. I will check in with Dr. Gill and follow up. Do you have anything going on for the rain date. Was the rain date advertised or just requested? I have not seen that date.

Terry Stone

On Apr 28, 2019, at 11:38 AM, Robert Bollander <[rbollander@hanover.k12.va.us](mailto:rbollander@hanover.k12.va.us)> wrote:

Good Morning,

I see in the paper that the 97th could not agree on the terms of their nomination process. This is changing the landscape of the type of event that the Wyatt group originally described when requesting the facility. With the SAT test also scheduled I am worried that this will not be a civil meeting between the Republican party which will cause issues with testing. Since they cannot decide on the rules my suggestion is that they change the date so we have more time to plan. They have a rain date of May 18th already on the calendar.

Bob Bollander

**From:** [Terry S. Stone](#)  
**To:** [Michael Gill](#)  
**Subject:** Fwd: May 4th  
**Date:** Sunday, April 28, 2019 2:39:59 PM

---

See below. I agree that their inability to have a civil meeting adds to our anxiety.

I am determining if the rain date has been advertised or just on the facility use request.

Terry Stone

Begin forwarded message:

**From:** Robert Bollander <[rbollander@hanover.k12.va.us](mailto:rbollander@hanover.k12.va.us)>  
**Date:** April 28, 2019 at 11:38:37 AM EDT  
**To:** "Terry S. Stone" <[tsstone@hanover.k12.va.us](mailto:tsstone@hanover.k12.va.us)>, Kristina Reece <[kreece@hanover.k12.va.us](mailto:kreece@hanover.k12.va.us)>  
**Subject:** May 4th

Good Morning,

I see in the paper that the 97th could not agree on the terms of their nomination process. This is changing the landscape of the type of event that the Wyatt group originally described when requesting the facility. With the SAT test also scheduled I am worried that this will not be a civil meeting between the Republican party which will cause issues with testing. Since they cannot decide on the rules my suggestion is that they change the date so we have more time to plan. They have a rain date of May 18th already on the calendar.

Bob Bollander

*Sent from my Verizon LG Smartphone*

**From:** [Thomas Miller](#)  
**To:** [johnh \[REDACTED\]](#); [md65 \[REDACTED\]](#); "[Michael P. Reynold](#)"  
**Cc:** [Terry S. Stone](#); "[Tanner Bonovitch](#)"; "[Mike Wade](#)"; [patriotbradshaw \[REDACTED\]](#) "[John Findlay](#)";  
[pamdavis \[REDACTED\]](#); [bcarter4 \[REDACTED\]](#) [Scott Wyatt](#); [chris@chrispeace.com](#)  
**Subject:** Site Visit to 97th LD Convention location NOW at Atlee HS.  
**Date:** Monday, April 29, 2019 9:20:30 PM

---

The meeting at 7:30am tomorrow morning is changed from Hanover HS to Atlee HS, repeat Atlee HS.

Sorry for the late notice.

At tonight's 97<sup>th</sup> LDC meeting Mike Reynold, Hanover agreed to be our POC for coordination with the HCPS.

Please pass to anyone else that needs to know about the site visit.

Tom Miller, Chair

97<sup>th</sup> LDC

Cell [REDACTED]

Atlee HS

9414 Atlee Station Rd, Mechanicsville, VA 23116

---

**From:** Thomas Miller [REDACTED]  
**Sent:** Monday, April 29, 2019 2:10 PM  
**To:** 'johnh [REDACTED]' <[REDACTED]>; 'John Findlay' <[jfindlay@rpv.org](mailto:jfindlay@rpv.org)>  
**Cc:** 'Terry S. Stone' <[tsstone@hanover.k12.va.us](mailto:tsstone@hanover.k12.va.us)>; 'Tanner Bonovitch' <[REDACTED]>;  
'md65 [REDACTED]' <[md65 \[REDACTED\]](#)>; 'Michael P. Reynold' <[REDACTED]>;  
'Mike Wade' <[mdwade \[REDACTED\]](#)>; Daniel Bradshaw <[patriotbradshaw \[REDACTED\]](#)>  
<[patriotbradshaw@gmail.com](mailto:patriotbradshaw@gmail.com)>  
**Subject:** RE: May 4th Rental at Hanover High School

If any LDC member wants to come great, and I would welcome a rep from each campaign. The folks I have coming will be leading the registration efforts, so I want them there.  
tom

---

**From:** [johnh \[REDACTED\]](#) [REDACTED]  
**Sent:** Monday, April 29, 2019 12:18 PM  
**To:** 'Thomas Miller' [REDACTED] 'John Findlay' <[jfindlay@rpv.org](mailto:jfindlay@rpv.org)>  
**Cc:** 'Terry S. Stone' <[tsstone@hanover.k12.va.us](mailto:tsstone@hanover.k12.va.us)>; 'Tanner Bonovitch' <[REDACTED]>;  
[md65 \[REDACTED\]](#); 'Michael P. Reynold' <[REDACTED]>; 'Mike Wade'  
<[mdwade \[REDACTED\]](#)>  
**Subject:** RE: May 4th Rental at Hanover High School

Tom,

This sounds like a good start.

If possible, I would like to be there at 7:30 tomorrow. It has been many years since I was at any Hanover School, let alone this one.

Thank you!

John Hubbard

KWGOP

---

**From:** Thomas Miller <[REDACTED]>

**Sent:** Monday, April 29, 2019 10:34 AM

**To:** 'John Findlay' <[jfindlay@rpv.org](mailto:jfindlay@rpv.org)>

**Cc:** 'Terry S. Stone' <[tsstone@hanover.k12.va.us](mailto:tsstone@hanover.k12.va.us)>; Tanner Bonovitch <[REDACTED]>;  
[md65\[REDACTED\]](mailto:md65[REDACTED]); John Hubbard <[johnh\[REDACTED\]](mailto:johnh[REDACTED])>; Michael P. Reynold  
<[REDACTED]>

**Subject:** RE: May 4th Rental at Hanover High School

John,

Here is what I gave Terry Stone this am.

- I estimated with a 25 to 35% fall out rate 1100 to 1300 attendees, with a point est of 1200
- We will use the gym (3000 bleacher seats and 300 chairs on the floor)
- We will use the Auditorium with 1000 seats
- We will use both class rooms that are available.
- We absolutely have to avoid any noise in the cafeteria, as it is between the Auditorium and the gym. If we disrupt the testing process we could be billed for the costs associated with a bad testing environment and the need for the students to have to retake the test
- Plan is to have deputies assist w parking
- Plan to be out of there by 2pm
- I will meet with Terry Stone and Kerri Wright tomorrow at 7:30am at the school to do a site survey
- We will set up a meeting w the Hanover Sheriff today or tomorrow. He has been contacted on two occasions by the Wyatt campaign, I want to go over our the details directly with him.

What have I missed?

Tom Miller, Chair

97<sup>th</sup> LDC

On Mon, Apr 29, 2019 at 6:18 AM Terry S. Stone <[tsstone@hanover.k12.va.us](mailto:tsstone@hanover.k12.va.us)> wrote:

Mr. Hubbard,

Mr. Miller and I are having a conversation this morning. I am happy to follow up after our discussion.

Thanks

Terry Stone

On Apr 28, 2019, at 6:32 PM, "johnh [REDACTED]" <johnh [REDACTED]> wrote:

Ms. Stone,

I am sorry to have to bother you, but hopefully we can get this straight together. Could you please respond to "all" in this email and let us know where you are in regards to the use of the HHS school for the purpose of us having a convention for the 97<sup>th</sup> LDC on May 4th, of this year. We would like to know the status as we are meeting tomorrow night. We need to be prepared to act accordingly.

Thank you,  
John Hubbard  
Chair, KWGOP

---

**From:** Terry S. Stone <[tsstone@hanover.k12.va.us](mailto:tsstone@hanover.k12.va.us)>  
**Sent:** Sunday, April 28, 2019 4:01 PM  
**To:** Thomas Miller <[REDACTED]>  
**Cc:** [mdwade \[REDACTED\]](mailto:mdwade [REDACTED]); Tanner Bonovitch [REDACTED]  
[md65 \[REDACTED\]](mailto:md65 [REDACTED]); John Hubbard [REDACTED]  
[dmaht \[REDACTED\]](mailto:dmaht [REDACTED]); Michael P. Reynold [REDACTED]  
[chris@chrispeace.com](mailto:chris@chrispeace.com); Scott Wyatt <[REDACTED]>; [jfindlay@rpv.org](mailto:jfindlay@rpv.org); Chris  
Marston <[REDACTED]>; John Breeden <[REDACTED]>;  
[jb \[REDACTED\]](mailto:jb [REDACTED])  
**Subject:** Re: May 4th Rental at Hanover High School

Mr Miller,

Please call me as soon as possible at [REDACTED]

Terry Stone

Terry Stone

On Apr 26, 2019, at 8:26 PM, Thomas Miller <[REDACTED]> wrote:

Terry,

Sorry for the delay in responding, my best guess is approximately 1200 to 1300 attendees. Understand there may be a cost.

Tom miller

---

**From:** Terry S. Stone <[tsstone@hanover.k12.va.us](mailto:tsstone@hanover.k12.va.us)>

**Sent:** Thursday, April 25, 2019 1:17 PM

**To:** 'Thomas Miller' <[REDACTED]>

**Cc:** [mdwade@hanover.k12.va.us](mailto:mdwade@hanover.k12.va.us); Tanner Bonovitch

<[REDACTED]>; [md65@hanover.k12.va.us](mailto:md65@hanover.k12.va.us); John Hubbard

<[REDACTED]>; [dmaht@hanover.k12.va.us](mailto:dmaht@hanover.k12.va.us); Michael P.

Reynold <[REDACTED]> [chris@chrispeace.com](mailto:chris@chrispeace.com); Scott

Wyatt <[REDACTED]> [jfindlay@rpv.org](mailto:jfindlay@rpv.org); Chris Marston

<[REDACTED]>; John Breeden <[REDACTED]>;

[jb@hanover.k12.va.us](mailto:jb@hanover.k12.va.us)

**Subject:** RE: May 4th Rental at Hanover High School

Mr. Miller,

I hope you are well. I am reaching out to inquire if you are able to provide responses to the questions below?

As I shared, HHS is a SAT testing site on May 4, 2019. The school must ensure that students have ease of access to the parking area, building, and classroom. The original request noted 600 attendees. Based upon our telephone conversation last week, we expect that number to increase. Please provide a revised estimate. If deemed necessary, HHS will have staff in the parking lot prior to the testing period directing traffic to ensure that students are not delayed. The additional staff time will be included in the final invoice.

Feel free to give me a call with any questions.

Best regards,  
Terry S. Stone

Terry S. Stone  
Assistant Superintendent for Business and Operations  
Hanover County Public Schools  
[REDACTED]

[tsstone@hcps.us](mailto:tsstone@hcps.us)

---

**From:** Thomas Miller [REDACTED]  
**Sent:** Thursday, April 18, 2019 8:20 AM  
**To:** Terry S. Stone <[tsstone@hanover.k12.va.us](mailto:tsstone@hanover.k12.va.us)>  
**Cc:** [mdwade@hanover.k12.va.us](mailto:mdwade@hanover.k12.va.us); Tanner Bonovitch  
<[REDACTED]>; [md65@hanover.k12.va.us](mailto:md65@hanover.k12.va.us); John Hubbard  
<[REDACTED]>; [dmaht@hanover.k12.va.us](mailto:dmaht@hanover.k12.va.us); Michael P.  
Reynold <[REDACTED]>; [chris@chrispeace.com](mailto:chris@chrispeace.com); Scott  
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<[REDACTED]>; John Breeden <[REDACTED]>;  
[jb@hanover.k12.va.us](mailto:jb@hanover.k12.va.us)  
**Subject:** RE: May 4th Rental at Hanover High School

Terry,  
See responses below, we will be have a meeting of the 97<sup>th</sup> LDC shortly  
and will get back to you on the TBD's  
Tom Miller  
Chair, 97<sup>th</sup> LDC

---

**From:** Terry S. Stone <[tsstone@hanover.k12.va.us](mailto:tsstone@hanover.k12.va.us)>  
**Sent:** Wednesday, April 17, 2019 4:33 PM  
**To:** 'miller@hanover.k12.va.us'; [REDACTED]  
**Subject:** May 4th Rental at Hanover High School

Mr. Miller,

Thanks for taking the time to speak with me this afternoon regarding  
the facility use request for Hanover High School on May 4<sup>th</sup>.

As I shared, currently the facility use request notes the organization as  
"Friends of Scott Wyatt" and the Certificate of Insurance list "97<sup>th</sup>  
Legislative District Committee" We would prefer that the names  
display as the same. Please confirm that you are agreeable to HCPS  
changing the organization name to "97<sup>th</sup> Legislative District  
Committee."

**Agree**

Attached is a copy of Policy 2-4.1 and Regulation 2-4.1. The rooms  
selected in the original request include the gym and auditorium. The  
seating capacity for the auditorium is 905 and the gym with the  
bleachers out is 3,000. We have 300 cafeteria chairs that may be set  
up on the gym floor. The rental cost for the chairs is \$300 with an  
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custodial rate for services during the event and clean up at the end of  
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**TBD**

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**TBD**

Please confirm receipt of this email and provide email confirmation that it is acceptable to change the organization name. Also, let me know if you would like to request additional space. Feel free to contact me at [REDACTED] with any questions.

Best regards,  
Terry Stone

Regulation 2-4.1 excerpt:

*Administrators and Supervisory Personnel - School administrators or other supervisory personnel presence, including law enforcement, Fire and EMS, may be required if deemed necessary by the school principal/school division. Payment for such presence shall be for minimum of three hours The cost will be determined annually.*

Terry S. Stone  
Assistant Superintendent for Business and Operations  
Hanover County Public Schools  
[200 Berkley Street](#)  
[Ashland, VA 23005](#)  
[REDACTED]

**From:** [Thomas Miller](#)  
**To:** [Michael P. Reynold](#)  
**Cc:** [md65](#); [John Hubbard](#); [Terry S. Stone](#)  
**Subject:** HCPS Facilities Policy  
**Date:** Monday, April 29, 2019 9:52:30 PM  
**Attachments:** [Facilities Policy - Regulation 2-4.1.pdf](#)

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Mike,

Attached is the HCPS Facilities Policy. There is no contract or form to fill in and sign, so I am cc'ing Terry Stone. Sure there has to be something we will need to fill out and sign. As I said tonight, I have not signed anything to date. We need to pin down exactly what our requirements are tomorrow.

tom

**From:** [Michael P. Reynold](#)  
**To:** [Terry S. Stone](#)  
**Cc:** [Thomas Miller](#); [John Findlay](#); [Tanner Bonovitch](#); [md65 \[REDACTED\]](#); [John Hubbard](#); [Kerri L. Wright](#); [Mike Wade](#)  
**Subject:** Re: May 4th Rental at Hanover High School  
**Date:** Monday, April 29, 2019 11:57:58 AM

---

Thanks, Ms. Stone. I'm including a representative from the Peace campaign, since he was inadvertently left off.

On Mon, Apr 29, 2019 at 10:52 AM Terry S. Stone <[tsstone@hanover.k12.va.us](mailto:tsstone@hanover.k12.va.us)> wrote:

Mr. Miller,

The notes below are accurate. We will determine a time tomorrow for doors to open to event attendees. We anticipate that time to be 8:15AM. Side door access will be granted to a limited number for set up prior to 8:15AM. Doors open to SAT test takers at 7:45AM and close at 8:00AM.

Additional parking will be available at the adjacent school, Oak Knoll Middle School.

Thanks,

Terry Stone

Terry S. Stone

Assistant Superintendent for Business and Operations

Hanover County Public Schools

[REDACTED]  
[tsstone@hcps.us](mailto:tsstone@hcps.us)

---

**From:** Thomas Miller [REDACTED]  
**Sent:** Monday, April 29, 2019 10:34 AM  
**To:** 'John Findlay' <[jfindlay@rpv.org](mailto:jfindlay@rpv.org)>  
**Cc:** Terry S. Stone <[tsstone@hanover.k12.va.us](mailto:tsstone@hanover.k12.va.us)>; Tanner Bonovitch <[\[REDACTED\]](#)>; [md65 \[REDACTED\]](#); John Hubbard <[\[REDACTED\]](#)>  
Michael P. Reynold [REDACTED]

**Subject:** RE: May 4th Rental at Hanover High School

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What have I missed?

Tom Miller, Chair

97<sup>th</sup> LDC

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We would like to know the status as we are meeting tomorrow night. We need to be prepared to act accordingly.

Thank you,

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Chair, KWGOP

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**To:** Thomas Miller <[REDACTED]>

**Cc:** [mdwade](mailto:mdwade); Tanner Bonovitch

<[REDACTED]>; [md65](mailto:md65); John Hubbard

<[REDACTED]>; [dmah1](mailto:dmah1); Michael P.

Reynold <[REDACTED]>; [chris@chrispeace.com](mailto:chris@chrispeace.com); Scott

Wyatt <[REDACTED]>; [jfindlay@rpv.org](mailto:jfindlay@rpv.org); Chris Marston

<[REDACTED]>; John Breeden <[REDACTED]>;

[jb\[REDACTED\]](mailto:jb[REDACTED])

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**Sent:** Thursday, April 25, 2019 1:17 PM  
**To:** 'Thomas Miller' <[REDACTED]>  
**Cc:** [mdwade](mailto:mdwade); Tanner Bonovitch  
<[REDACTED]>; [md65](mailto:md65); John  
Hubbard <[dmah1](mailto:dmah1)>; Michael P. Reynold  
<[REDACTED]>; [chris@chrispeace.com](mailto:chris@chrispeace.com);  
Scott Wyatt <[REDACTED]>; [ifindlay@rpv.org](mailto:ifindlay@rpv.org);  
Chris Marston <[REDACTED]>; John Breeden  
<[REDACTED]>; [jb](mailto:jb)  
**Subject:** RE: May 4th Rental at Hanover High School

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Terry S. Stone

Assistant Superintendent for Business and Operations

Hanover County Public Schools

[REDACTED]

[tsstone@hcps.us](mailto:tsstone@hcps.us)

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**Sent:** Thursday, April 18, 2019 8:20 AM  
**To:** Terry S. Stone <[tsstone@hanover.k12.va.us](mailto:tsstone@hanover.k12.va.us)>  
**Cc:** mdwade [REDACTED]; Tanner Bonovitch <[md65@hanover.k12.va.us](mailto:md65@hanover.k12.va.us)>; John Hubbard <[dmah1@hanover.k12.va.us](mailto:dmah1@hanover.k12.va.us)>; Michael P. Reynold <[chris@chrispeace.com](mailto:chris@chrispeace.com)>; Scott Wyatt <[ifindlay@rpv.org](mailto:ifindlay@rpv.org)>; Chris Marston <[jb@hanover.k12.va.us](mailto:jb@hanover.k12.va.us)>; John Breeden <[jb@hanover.k12.va.us](mailto:jb@hanover.k12.va.us)>  
**Subject:** RE: May 4th Rental at Hanover High School

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Tom Miller

Chair, 97<sup>th</sup> LDC

---

**From:** Terry S. Stone <[tsstone@hanover.k12.va.us](mailto:tsstone@hanover.k12.va.us)>  
**Sent:** Wednesday, April 17, 2019 4:33 PM  
**To:** 'miller [REDACTED] net' <[REDACTED]>  
**Subject:** May 4th Rental at Hanover High School

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The school recently received a request to reserve classroom space. Hanover High will be a SAT testing site on May 4<sup>th</sup> and we are expecting 350 students. It is imperative that we control the testing environment in regards to noise and interruptions. For this reason, limited classroom space is available. We do have 2 spaces close to the gym that may be rented on May 4<sup>th</sup> at a rate of \$50 for 3 hours and \$25 for each additional hour. The rooms are the faculty dining room and the driver's education room.

**TBD**

Please confirm receipt of this email and provide email confirmation that it is acceptable to change the organization name. Also, let me know if you would like to request additional space. Feel free to contact me at [REDACTED] with any questions.

Best regards,

Terry Stone

Regulation 2-4.1 excerpt:

***Administrators and Supervisory Personnel - School administrators or other supervisory***

***personnel presence, including law enforcement, Fire and EMS, may be required if deemed***

***necessary by the school principal/school division. Payment for such presence shall be for***

**From:** [Jennifer Greif](#)  
**To:** [Robert Staley](#); [Chris Whitley](#); [Terry S. Stone](#)  
**Subject:** RE: Saturday  
**Date:** Monday, April 29, 2019 3:11:57 PM

---

I know we need to focus on problem-solving at this point, but I thought Libby had checked on this piece already??

Here are my questions:

- 1) Can we move the proctors from HHS to LDHS?
- 2) Will College Board notify test takers of the change in location?
- 3) How many test-takers are there?

---

**From:** Robert Staley <RStaley@hanover.k12.va.us>  
**Sent:** Monday, April 29, 2019 3:07 PM  
**To:** Chris Whitley <cwhitley@hanover.k12.va.us>; Terry S. Stone <tsstone@hanover.k12.va.us>  
**Cc:** Jennifer Greif <JGreif@hanover.k12.va.us>  
**Subject:** Saturday

Chris and Terry,

I just got off the phone with the CollegeBoard SAT folks – We talked to the initial rep and then the VA rep for SAT testing. In a nutshell:

1. We can't have SAT testing and the convention at HHS. There can be no disturbances (Inside or outside) during SAT testing. Bottom line: We do not have their "blessing."
2. Options
  - a. Move the SAT testing to LDHS – They are an alternate testing site and can accommodate the students scheduled to test at HHS.
    - We have to verify that LDHS can accommodate the additional testers. I don't know what events they have scheduled for Saturday.
    - We have to secure a new set of proctors for LDHS.
  - b. Move the convention to another location.

Please let me know when you have a few minutes to talk – I know there are ramifications for either decision.

Bob

Robert D. Staley, Ed.D.  
Director of Secondary Education  
Hanover County Public Schools  
200 Berkley Street  
Ashland, VA 23005

  
E-mail: [rstaley@hcps.us](mailto:rstaley@hcps.us)

**From:** [Thomas Miller](#)  
**To:** [md65 \[REDACTED\]](#); [John Hubbard](#); [Michael P. Reynold](#)  
**Cc:** ["Middle Resolution"](#); [Tanner Bonovitch](#); [mdwade \[REDACTED\]](#); [Terry S. Stone](#); [patriotbradshaw \[REDACTED\]](#)  
**Subject:** RE: Atlee Parkig  
**Date:** Tuesday, April 30, 2019 5:13:41 PM

---

All,  
The sum of parking spaces is 1099, FYI

Tom Miller, Chair  
97th LDC

-----Original Message-----

From: Middle Resolution <[\[REDACTED\]](#)>  
Sent: Tuesday, April 30, 2019 1:01 PM  
To: [\[REDACTED\]](#)  
Subject: Atlee Parkig

Text Message from Terry Stone abt parking:

"I am in meetings until this afternoon. There are 866 spots at AHS, including field parking, and 233 spots at Chickahominy Middle School."

She confirmed that we have access to Chickahominy MS as overflow.

Craig DiSesa  
[\[REDACTED\]](#)  
Sent from my gadget.=

**From:** [Terry S. Stone](#)  
**To:** "[Daniel Bradshaw](#)"  
**Cc:** [Eric Philipkosky](#); [Zachary LeMaster](#); [Alex Rendon](#); [Jordan Stewart](#); "[Thomas Miller](#)"  
**Subject:** RE: Site Visit  
**Date:** Tuesday, April 30, 2019 1:34:13 PM

---

Mr. Bradshaw,

Thanks for reaching out. As we discussed, it would be most convenient if all requests flow through Mr. Miller. I know that there is a performance at AHS Friday night at 7PM, so the commons area should be accessible Friday evening.

Terry

Terry S. Stone  
Assistant Superintendent for Business and Operations  
Hanover County Public Schools

[REDACTED]  
[tsstone@hcps.us](mailto:tsstone@hcps.us)

**From:** Daniel Bradshaw [REDACTED]  
**Sent:** Tuesday, April 30, 2019 12:47 PM  
**To:** Terry S. Stone <[tsstone@hanover.k12.va.us](mailto:tsstone@hanover.k12.va.us)>  
**Cc:** Eric Philipkosky <[REDACTED]>; Zachary LeMaster <[REDACTED]>; Alex Rendon <[REDACTED]>; Jordan Stewart <[REDACTED]>  
**Subject:** Site Visit

Terry,

Pleasure meeting you today and thank you for all your help! Some of us would like to do one more quick walkthrough on Friday afternoon. I believe you said that it would have to be 3:30pm or later. I understand that we can't set anything up until Saturday morning, so it will just be a quick walk through. Would that be possible? Thanks!

--

For God & Country,  
Daniel Bradshaw

[REDACTED]



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
03/06/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|  |  |                                     |               |  |
|--|--|-------------------------------------|---------------|--|
| <b>PRODUCER</b><br>MORGAN-MARROW COMPANY<br>21 MANHATTAN SQ<br>HAMPTON VA 236665843<br>[REDACTED]          | <b>CONTACT NAME:</b><br>[REDACTED]                         | <b>FAX (A/C, No):</b><br>[REDACTED] |               |  |
|  | <b>PHONE (A/C, No, Ext):</b><br>[REDACTED]                 | <b>EMAIL ADDRESS:</b><br>[REDACTED] |               |  |
| <b>INSURED</b><br>1ST DISTRICT REPUBLICAN COMMITTEE<br>C/O STEFL<br>[REDACTED]<br>FREDERICKSBURG, VA 22406 | <b>INSURER(S) AFFORDING COVERAGE</b>                       |                                     | <b>NAIC #</b> |  |
|  | INSURER A : THE TRAVELERS INDEMNITY COMPANY OF CONNECTICUT |                                     |               |  |
|  | INSURER B :  |                                     |               |  |
|  | INSURER C :  |                                     |               |  |
|  | INSURER D :  |                                     |               |  |
|  | INSURER E :  |                                     |               |  |
| INSURER F :  |  |                                     |               |  |

**COVERAGES**      **CERTIFICATE NUMBER: 781045106190560**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE   | ADDL INSD | SUBR WVD | POLICY NUMBER   | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS                                    |             |
|----------|---|-----------|----------|-----------------|-------------------------|-------------------------|---|-------------|
| A        | <input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b><br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC<br><input type="checkbox"/> OTHER: |           |          | 660-596X9111-19 | 01/17/2019              | 01/17/2020              | EACH OCCURRENCE                           | \$1,000,000 |
|          |   |           |          |                 |                         |                         | DAMAGE TO RENTED PREMISES (Ea occurrence) | \$100,000   |
|          |   |           |          |                 |                         |                         | MED EXP (Any one person)                  | \$5,000     |
|          |   |           |          |                 |                         |                         | PERSONAL & ADV INJURY                     | \$0         |
|          |   |           |          |                 |                         |                         | GENERAL AGGREGATE                         | \$2,000,000 |
|          |   |           |          |                 |                         |                         | PRODUCTS - COMP/OP AGG                    | \$2,000,000 |
|          |   |           |          |                 |                         |                         |   | \$          |
|          | <b>AUTOMOBILE LIABILITY</b>   |           |          |                 |                         |                         | COMBINED SINGLE LIMIT (Ea accident)       | \$          |
|          | <input type="checkbox"/> ANY AUTO<br><input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY  |           |          |                 |                         |                         | BODILY INJURY (Per person)                | \$          |
|          |   |           |          |                 |                         |                         | BODILY INJURY (Per accident)              | \$          |
|          |   |           |          |                 |                         |                         | PROPERTY DAMAGE (Per accident)            | \$          |
|          |   |           |          |                 |                         |                         |   | \$          |
|          | <input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR<br><input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE<br><input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$  |           |          |                 |                         |                         | EACH OCCURRENCE                           | \$          |
|          |   |           |          |                 |                         |                         | AGGREGATE                                 | \$          |
|          |   |           |          |                 |                         |                         |   | \$          |
|          | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below   | Y/N       | N/A      |                 |                         |                         | PER STATUTE                               | OTH-ER      |
|          |   |           |          |                 |                         |                         | E.L. EACH ACCIDENT                        | \$          |
|          |   |           |          |                 |                         |                         | E.L. DISEASE - EA EMPLOYEE                | \$          |
|          |   |           |          |                 |                         |                         | E.L. DISEASE - POLICY LIMIT               | \$          |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

|   |   |
|---|---|
| <b>CERTIFICATE HOLDER</b><br>1ST DISTRICT REPUBLICAN COMMITTEE<br>C/O STEFL<br>[REDACTED]<br>FREDERICKSBURG, VA 22406 | <b>CANCELLATION</b><br>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.<br><br>AUTHORIZED REPRESENTATIVE <i>Mary Kuckelhorn</i> |
|---|---|

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**From:** [Terry S. Stone](mailto:Terry.S.Stone)  
**To:** [Greg Smithson \(jgsmithson@hanovercounty.gov\)](mailto:Greg.Smithson@hanovercounty.gov)  
**Subject:** FW: Scanned from a Xerox Multifunction Device  
**Date:** Tuesday, April 30, 2019 2:19:50 PM  
**Attachments:** [Scanned from a Xerox Multifunction Device.pdf](#)  
[Facilities Policy - Regulation 2-4.1.pdf](#)

---

Greg,

The 1st District Republican Committee has provided a COI for a facility use for AHS. Do they need to name HCPS as the Certificate Holder or additional insured?

Policy Excerpt:

Before any application can be approved by the division superintendent or his designee, and before the event can be held, all organizations using school facilities must provide to the school a certificate of liability insurance. The insurance policy should be for at least \$1,000,000.00. The insurance requirement may be reduced to \$500,000.00 for informational or educational small group meetings. The school administration may require additional insurance coverage for events judged to be high risk. Certain self-insured sports instructors shall file a certificate of insurance annually.

Terry S. Stone  
Assistant Superintendent for Business and Operations  
Hanover County Public Schools

  
tsstone@hcps.us

-----Original Message-----

From: copier@hanover.k12.va.us [<mailto:copier@hanover.k12.va.us>]  
Sent: Tuesday, April 30, 2019 2:14 PM  
To: Terry S. Stone <tsstone@hanover.k12.va.us>  
Subject: Scanned from a Xerox Multifunction Device

Please open the attached document. It was scanned and sent to you using a Xerox Multifunction Device.

Attachment File Type: pdf, Multi-Page

Multifunction Device Location:  
Device Name: XRX9C934E50EDD8

For more information on Xerox products and solutions, please visit <http://www.xerox.com>

**From:** [Thomas Miller](#)  
**To:** [Terry S. Stone](#)  
**Cc:** [Edward Buzzelli](#); [John Wheeler](#); [Kerri L. Wright](#); [md65 \[REDACTED\]](#); "[John Hubbard](#)"; "[Michael P. Reynold](#)"  
**Subject:** RE: HCPS Facilities Policy  
**Date:** Tuesday, April 30, 2019 6:58:14 PM  
**Attachments:** [AtleeHS contract 30apr19vr1.pdf](#)

---

Terry,

Pls find attached a contract that is still in coord w the LDC members as I am working to get all of the LDC members signatures. Two of us have signed, but we need the other two signatures.

We are still working with the insurance issue of including Atlee HS on the rider.

Can I get an est of costs for the attached please?

Thanks

tom

---

**From:** Terry S. Stone <tsstone@hanover.k12.va.us>  
**Sent:** Tuesday, April 30, 2019 2:31 PM  
**To:** 'Thomas Miller' <[REDACTED]> 'Michael P. Reynold' <[REDACTED]>  
**Cc:** 'md65 [REDACTED]' <[REDACTED]>; 'John Hubbard' <[REDACTED]>;  
Edward Buzzelli <ebuzzelli@hanover.k12.va.us>; John Wheeler <jwheeler@hanover.k12.va.us>;  
Kerri L. Wright <klwright@hanover.k12.va.us>  
**Subject:** RE: HCPS Facilities Policy

Hello,

Attached is the quote from Classic Party Rental for the chair rental, set-up, and take down. The total cost is \$2,361.03. We have not placed the order. Please advise how we should proceed.

We have touched base with the bleacher vendor. He is confident that the bleachers will be available on Saturday. He advised that he will manually extend bleachers, if automatic repair is not completed.

As a reminder the HCPS Guest wifi is available, but not guaranteed. We do have a robust filtering system that may block access. You can find the connection under "other". The name is **HCPS Guest** and password is **HCPS Guest**.

I have forwarded the Certificate of Insurance to risk management for review. I did notice the insured is the "1<sup>st</sup> District Republican Committee", not 97<sup>th</sup> District. I will follow up when I hear back from risk management.

Thanks,

Terry

Terry S. Stone  
Assistant Superintendent for Business and Operations  
Hanover County Public Schools

[REDACTED]  
[tsstone@hcps.us](mailto:tsstone@hcps.us)

---

**From:** Terry S. Stone

**Sent:** Tuesday, April 30, 2019 12:48 PM

**To:** 'Thomas Miller' <[REDACTED]> 'Michael P. Reynold' <[REDACTED]>

**Cc:** 'md65 [REDACTED]' <[md65@hanover.k12.va.us](mailto:md65@hanover.k12.va.us)>; 'John Hubbard' <[REDACTED]>;  
Edward Buzzelli <[ebuzzelli@hanover.k12.va.us](mailto:ebuzzelli@hanover.k12.va.us)>; John Wheeler <[jwheeler@hanover.k12.va.us](mailto:jwheeler@hanover.k12.va.us)>;  
Kerri L. Wright <[klwright@hanover.k12.va.us](mailto:klwright@hanover.k12.va.us)>

**Subject:** RE: HCPS Facilities Policy

Hello,

The follow-up information to this morning's meeting is detailed below.

- As discussed, the 97<sup>th</sup> LDC will provide an updated Certificate of Insurance that names Hanover County Public Schools as an additional insured.
- Facility Use Policy and Regulations are attached.
- The current application was provided on an earlier email and attached. We look forward to receiving your requested amendments to include the site change. The rental fee by room type is included in the attached regulations.
- The event end time needs to be 5PM. We have a school performance that night and must ensure there is sufficient parking available.
- The school is identifying custodians to work the event and they will ensure there is sufficient trash receptacles. Custodian cost will be included on the final invoice at \$18.75 per hour.
- There will 1 school administrator present at an hourly cost of \$21.65.
- School AC will be on.
- There are 866 parking spots at Atlee High School and 233 spots at Chickahominy Middle. CMS may be used for overflow parking.
- We will update the group once the bleacher repair is complete.
- Dr. Wheeler is ordering the rental and set-up of 500 chairs on the gym floor. The cost will be passed on to your group. Our last invoice noted \$1.40 per chair plus \$800 set up and break down fee. **Note: this cost is higher than we recalled this morning.**
- The chairs are being rented from Classic Party Rental. Your group is responsible to coordinate any additional rentals.
- The Hanover non-emergency ECC number is [REDACTED] Lt. Matthew B. Rice will be on call. His mobile number is [REDACTED] Please do not widely distribute his contact number and coordinate to ensure only 1 call should he be needed. Email address is [mbrace@hanovercounty.gov](mailto:mbrace@hanovercounty.gov).
- Please confirm that the 97<sup>th</sup> LDC has made contact with the Hanover County Sherriff's Office.



Let me know if you have any questions.

Terry

Terry S. Stone  
Assistant Superintendent for Business and Operations  
Hanover County Public Schools  
[REDACTED]  
[tsstone@hcps.us](mailto:tsstone@hcps.us)

---

**From:** Terry S. Stone  
**Sent:** Tuesday, April 30, 2019 9:58 AM  
**To:** 'Thomas Miller' <[REDACTED]> Michael P. Reynold <[REDACTED]>  
**Cc:** [md65](mailto:md65) <[REDACTED]>; John Hubbard <[REDACTED]>  
**Subject:** RE: HCPS Facilities Policy

Gentlemen,

I am in a meeting for the remainder of the morning. I am providing the current application for amendment consideration. I will follow up with the remaining information this afternoon.

Thanks,  
Terry

Terry S. Stone  
Assistant Superintendent for Business and Operations  
Hanover County Public Schools  
[REDACTED]  
[tsstone@hcps.us](mailto:tsstone@hcps.us)

---

**From:** Thomas Miller [REDACTED]  
**Sent:** Monday, April 29, 2019 9:52 PM  
**To:** Michael P. Reynold <[REDACTED]>  
**Cc:** [md65](mailto:md65) <[REDACTED]>; John Hubbard <[REDACTED]> Terry S. Stone <[tsstone@hanover.k12.va.us](mailto:tsstone@hanover.k12.va.us)>  
**Subject:** HCPS Facilities Policy

Mike,  
Attached is the HCPS Facilities Policy. There is no contract or form to fill in and sign, so I am cc'ing Terry Stone. Sure there has to be something we will need to fill out and sign. As I said tonight, I have not signed anything to date. We need to pin down exactly what our requirements are tomorrow.

tom



Home Calendar Availability **New Schedule** Documents Account Setup MyDude

Search for   Advanced Search

Services | Help

Actions: Add | List | Graph | Report

**Schedule** Shortcuts Related Links

Legend

Update schedule



**Schedule ID** 6223

**Status** Approved

- Notify Booked By
- Notify Contact Person

**Date Created** 2/22/2019 3:43:08 PM

**Schedule State?** Activated

**Check Double Bookings**

**This is an active schedule. Location and event dates cannot be changed on this schedule. You can create an Alternate Event for individual events related to this schedule or cancel this schedule and create a new one or add in new event dates.**

**Event Title** 97th District Republican Convention

**Event Description** Republican convention to decide the 97th, House of Delegates nominee.

**Area** -- Select Area --

**Location** Hanover High School

**Building** -- Select Building --

**Rooms** Select Room--

- Gym *2 class rooms*
- Auditorium
- Faculty Dining Room

*(Use the CTRL key to select multiple rooms.)*

**Event Date(s)** 5/4/2019

| May 2019 |    |    |    |    |    |    | June 2019 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|-----------|----|----|----|----|----|----|
| S        | M  | T  | W  | T  | F  | S  | S         | M  | T  | W  | T  | F  | S  |
| 28       | 29 | 30 | 1  | 2  | 3  | 4  | 28        | 29 | 30 | 31 | 1  |    |    |
| 5        | 6  | 7  | 8  | 9  | 10 | 11 | 2         | 3  | 4  | 5  | 6  | 7  | 8  |
| 12       | 13 | 14 | 15 | 16 | 17 | 18 | 9         | 10 | 11 | 12 | 13 | 14 | 15 |
| 19       | 20 | 21 | 22 | 23 | 24 | 25 | 16        | 17 | 18 | 19 | 20 | 21 | 22 |
| 26       | 27 | 28 | 29 | 30 | 31 |    | 23        | 24 | 25 | 26 | 27 | 28 | 29 |
| 2        | 3  | 4  | 5  | 6  | 7  | 8  | 30        | 1  | 2  | 3  | 4  | 5  | 6  |

Note: The maximum event dates for each normal schedule is 20. Recurring schedules do not have this limitation.

**Start Time** ~~8:00~~ AM *9:00* **End Time** ~~4:00~~ PM *5:00*

**Setup Begin Time** ~~6:30~~ AM **Breakdown End Time** ~~4:00~~ PM

**Duration** 7 hours 0 minutes, span over 1 days

**Organization Information**

**Organization** 97th Legislative District Comm or new

**Type** -- Select Organization Type --

**Contact Name**

-- Select Contact Name --

First Name ~~\_\_\_\_\_~~ Tom

Last Name ~~\_\_\_\_\_~~ Miller

Email ~~\_\_\_\_\_~~

Day-Time Phone

Evening Phone

Miller ~~\_\_\_\_\_~~ Cellular Phone

Billing Address ~~\_\_\_\_\_~~

Leanexa, VA 23089

Use Organization Billing Address

FEIN

Sales Tax Exemption No.

Yes, add this contact to the organization's contact list.

Invoice Type?

Charge back  Payment  No charge

Responsible for Billing

-- Select Assignee --

Yes, invoices or usages fees have been generated.

Billing Comments

Budget

-- Select Budget Account -- Charge backs requires a budget code.

Document Number

(e.g. contract or permit number)

PO Number

Back to shortcuts

Insurance Information

Company ACORD

Company Policy No 660-596X9111-19

Coverage See attached

Coverage Dates 1/17/19 to 1/17/20 To

Yes, update organization record with above insurance information.

See attached

Setup Requirements

Note: Tasks already generated for events will not reflect changes in service description.

Required Maintenance Services

Heating/Ventilation /Air Conditioning

Service description

Custodian and IT, air and lights

Rental Requests

+ Add Rental Request

No Rental Request defined.

Number Attending ~~2,000~~ 2,000

Number of Adults 0

Number of Children +/- 50

Back to shortcuts

Other Needs

\*Total attending will depend on the number of registered delegates. I final count can be given 2

Booked by First Name

~~\_\_\_\_\_~~ Tom

Last Name

~~\_\_\_\_\_~~ Miller

Email

~~\_\_\_\_\_~~ Miller

Route to Next

-- Select Route To --

Note: Leave 'Route to Next' blank to allow the system to automatically route the next person defined in the routing system.

Event Visibility

Yes, this is a schedule of public events

Inactive Schedule

Pending Schedule?

Add/Update Pending Reason

Pending Expiration Date

Activate Schedule?

Back to shortcuts

Save Reset

Approval Process

Date Approved: 2/22/2019 6:25:36 PM
Approved By: Bollander, Robert

Pending Reasons

No Pending Reason on record.

Events

Add New Event

Event Start Date: 5/4/2019
Event End Date: 5/4/2019

Invoices

Create Invoice

No Invoices on record.

Payments

Add New Payment

Invoice will be sent by school

No Payments on record.

Work Order Costs

No Transactions on record.

File Attachments

Add New File

No attachments

(No limit on number of files attached. Total size of all uploaded files must be less than 5MB)

Signature: James Q. Miller
Date: 4-30-19
Signature: MSQR
Date: 4/30/2019

- Required Information
Insurance Expired
ctrl+M Shortcut menu

Home Calendar Availability New Schedule Documents Account Setup MyDude

STD: SD+PD+ET+WB-03
DID: (
QUA: Chrome
Conditions Of Use Privacy Policy Security Statement
HW: xeround(401784077) Services Help Logout



Need help? Call us 1-877-868-DUDE (3833)
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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
03/06/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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| <b>PRODUCER</b><br>MORGAN-MARROW COMPANY<br>21 MANHATTAN SQ<br>HAMPTON, VA 236665843<br>[REDACTED]         | <b>CONTACT NAME:</b><br>PHONE (A/C, No, Ext): [REDACTED] FAX (A/C, No): [REDACTED]<br>E-MAIL ADDRESS: [REDACTED]   |                               |        |  |  |             |  |             |  |             |  |             |  |             |
|--|--|-------------------------------|--------|--|--|-------------|--|-------------|--|-------------|--|-------------|--|-------------|
|  | <table border="1"> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A : THE TRAVELERS INDEMNITY COMPANY OF CONNECTICUT</td> <td></td> </tr> <tr> <td>INSURER B :</td> <td></td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table> | INSURER(S) AFFORDING COVERAGE | NAIC # | INSURER A : THE TRAVELERS INDEMNITY COMPANY OF CONNECTICUT |  | INSURER B : |  | INSURER C : |  | INSURER D : |  | INSURER E : |  | INSURER F : |
| INSURER(S) AFFORDING COVERAGE  | NAIC #   |                               |        |  |  |             |  |             |  |             |  |             |  |             |
| INSURER A : THE TRAVELERS INDEMNITY COMPANY OF CONNECTICUT   |  |                               |        |  |  |             |  |             |  |             |  |             |  |             |
| INSURER B :  |  |                               |        |  |  |             |  |             |  |             |  |             |  |             |
| INSURER C :  |  |                               |        |  |  |             |  |             |  |             |  |             |  |             |
| INSURER D :  |  |                               |        |  |  |             |  |             |  |             |  |             |  |             |
| INSURER E :  |  |                               |        |  |  |             |  |             |  |             |  |             |  |             |
| INSURER F :  |  |                               |        |  |  |             |  |             |  |             |  |             |  |             |
| <b>INSURED</b><br>1ST DISTRICT REPUBLICAN COMMITTEE<br>C/O STEFL<br>[REDACTED]<br>FREDERICKSBURG, VA 22406 |  |                               |        |  |  |             |  |             |  |             |  |             |  |             |

**COVERAGES** **CERTIFICATE NUMBER:** 781045106190560 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE   | ADDL INSD | SUBR WVD | POLICY NUMBER   | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS   |
|----------|---|-----------|----------|-----------------|-------------------------|-------------------------|--|
| A        | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC<br>OTHER: |           |          | 660-596X9111-19 | 01/17/2019              | 01/17/2020              | EACH OCCURRENCE \$1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000<br>MED EXP (Any one person) \$5,000<br>PERSONAL & ADV INJURY \$0<br>GENERAL AGGREGATE \$2,000,000<br>PRODUCTS - COMP/OP AGG \$2,000,000<br>\$ |
|          | <b>AUTOMOBILE LIABILITY</b><br><input type="checkbox"/> ANY AUTO<br><input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY   |           |          |                 |                         |                         | COMBINED SINGLE LIMIT (Ea accident) \$<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$<br>\$  |
|          | <input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR<br><input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE<br><input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$  |           |          |                 |                         |                         | EACH OCCURRENCE \$<br>AGGREGATE \$<br>\$   |
|          | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/><br>If yes, describe under DESCRIPTION OF OPERATIONS below  | N/A       |          |                 |                         |                         | <input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER<br>E.L. EACH ACCIDENT \$<br>E.L. DISEASE - EA EMPLOYEE \$<br>E.L. DISEASE - POLICY LIMIT \$   |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

|   |   |
|---|---|
| <b>CERTIFICATE HOLDER</b><br>1ST DISTRICT REPUBLICAN COMMITTEE<br>C/O STEFL<br>[REDACTED]<br>FREDERICKSBURG, VA 22406 | <b>CANCELLATION</b><br>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.<br>AUTHORIZED REPRESENTATIVE <i>Mary Kuckelmann</i> |
|---|---|

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**From:** [John Findlay](#)  
**To:** [Terry S. Stone](#)  
**Subject:** Re: HCPS Facilities Policy  
**Date:** Wednesday, May 01, 2019 8:42:43 AM

---

Ms. Stone,

I'm Mike's response was not meant as a criticism of the school. To be clear, you all have been exceptionally accommodating in all of your requests. Thank you for all of the help!

Sincerely,

John

On Wed, May 1, 2019 at 6:42 AM Terry S. Stone <[tsstone@hanover.k12.va.us](mailto:tsstone@hanover.k12.va.us)> wrote:

Hello all,

Hanover High has a newer style round cafeteria table that has full size chairs. The previous estimate of \$600 assumed use of chairs owned by HHS. As you saw yesterday, Atlee High has traditional style cafeteria tables with attached stools. AHS does now own chairs for use. The quote is for rental from an outside vendor.

You may find a more affordable price from a vendor of your choice.

I hope this is helpful in explaining the significant cost difference.

Terry Stone

Terry Stone

On May 1, 2019, at 4:52 AM, Michael P. Reynold <[REDACTED]> wrote:

All:

\*Adding Boyd Marcus to this thread, since he was present at the AHS walk-through.\*

I'm sorry but I have a work conflict that I can't move and am unable to be at the 8am meeting today at the Hanover Sheriff's Office. I look forward to hearing an update from the Chairman.

One request for today's meeting: if any of the guests invited by the Chairman should wish to record conversations with Hanover County officials, please have them announce to all present that they would like to do so, so that those who are trying to help the LDC administer a smooth convention do not feel blindsided or uncomfortable with surprise recordings. I want to make sure that HCPS and Hanover County officials feel that the LDC and the Chairman's invited guests are

acting in good faith.

In terms of the chair rental, at this time I am NOT COMFORTABLE with a line item estimate of \$2,360+ for chairs under the budget that the Chairman first presented to us at Saturday's 4/27 meeting. In that budget, the total for all expenses for the convention was listed as \$2,030, which included a Hanover HS rental fee of \$800 (for "auditorium/ gym at \$200, plus \$75/hr (assume 7am to 3pm, 8 hrs) = \$800." This morning, Mr. Bradshaw asked for building access starting at 6:30am, which means additional unanticipated costs.

There was no line item in the Chairman's proposed budget presented to us on Saturday for chair rental, set-up, and take down fees. **In fact, this \$2,360 single expense is more than the entire convention budget proposed by him on Saturday.**

Happy to discuss this further at tonight's LDC meeting, but I am not in favor of moving forward prior to our meeting.

Mike Reynold

On Tue, Apr 30, 2019 at 8:11 PM John Findlay <[jfindlay@rpv.org](mailto:jfindlay@rpv.org)> wrote:

Too bad, a time machine would be quite helpful at the moment.

On Tue, Apr 30, 2019 at 8:02 PM Thomas Miller <[REDACTED]> wrote:

1 May not 1 April

tom

---

**From:** Thomas Miller <[REDACTED]>  
**Sent:** Tuesday, April 30, 2019 6:26 PM  
**To:** John Hubbard <[REDACTED]>; Michael P. Reynold <[REDACTED]>; md65 <[REDACTED]>; 'Terry S. Stone' <[tsstone@hanover.k12.va.us](mailto:tsstone@hanover.k12.va.us)>  
**Cc:** [jfindlay@rpv.org](mailto:jfindlay@rpv.org); Tanner Bonovitch <[REDACTED]>; [mdwade@hanover.k12.va.us](mailto:mdwade@hanover.k12.va.us) <[REDACTED]>  
**Subject:** FW: HCPS Facilities Policy

**John,**

Attached is the est of costs for chairs, 500 each. Think you took the monkey to get est on a stage from these folks.

I will include in our budget est the total amt on the attached quote of \$2361.03 pending a decision on this item



**LDC Committee Members**, pls review and let me know your position on this item by 10am tomorrow, **1 April 2019**, as I will need to start rolling items into a budget for review tomorrow night, I will assume concurrence if do not hear from you by 10am tomorrow

**Terry**, per meeting today at Altee HS, think you were going to contract for the 500 chairs, we would do anything else ie stage. Correct?

Thanks

Tom Miller, Chair

97<sup>th</sup> LDC

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**From:** Terry S. Stone <[tsstone@hanover.k12.va.us](mailto:tsstone@hanover.k12.va.us)>  
**Sent:** Tuesday, April 30, 2019 2:31 PM  
**To:** 'Thomas Miller' <[REDACTED]>; 'Michael P. Reynold' <[REDACTED]>  
**Cc:** 'md65' <[md65@hanover.k12.va.us](mailto:md65@hanover.k12.va.us)>; 'John Hubbard' <[REDACTED]>  
<[REDACTED]> Edward Buzzelli  
<[ebuzzelli@hanover.k12.va.us](mailto:ebuzzelli@hanover.k12.va.us)>; John Wheeler  
<[jwheeler@hanover.k12.va.us](mailto:jwheeler@hanover.k12.va.us)>; Kerri L. Wright  
<[klwright@hanover.k12.va.us](mailto:klwright@hanover.k12.va.us)>  
**Subject:** RE: HCPS Facilities Policy

Hello,

Attached is the quote from Classic Party Rental for the chair rental, set-up, and take down. The total cost is \$2,361.03. We have not placed the order. Please advise how we should proceed.

We have touched base with the bleacher vendor. He is confident that the bleachers will be available on Saturday. He advised that he will manually extend bleachers, if automatic repair is not completed.

As a reminder the HCPS Guest wifi is available, but not guaranteed. We do have a robust filtering system that may block access. You can find the connection under "other". The name is **HCPS Guest** and password is **HCPS Guest**.

I have forwarded the Certificate of Insurance to risk management for review. I did notice the insured is the 1<sup>st</sup> District Republican Committee", not 97<sup>th</sup> District. I will follow up when I hear back from risk management.

Thanks,

Terry

Terry S. Stone

Assistant Superintendent for Business and Operations

Hanover County Public Schools

[REDACTED]

[tsstone@hcps.us](mailto:tsstone@hcps.us)

---

**From:** Terry S. Stone  
**Sent:** Tuesday, April 30, 2019 12:48 PM  
**To:** 'Thomas Miller' <[REDACTED]>; 'Michael P. Reynold' <[REDACTED]>  
**Cc:** 'md65' <[REDACTED]>; 'John Hubbard' <[REDACTED]>; Edward Buzzelli <[ebuzzelli@hanover.k12.va.us](mailto:ebuzzelli@hanover.k12.va.us)>; John Wheeler <[jwheeler@hanover.k12.va.us](mailto:jwheeler@hanover.k12.va.us)>; Kerri L. Wright <[klwright@hanover.k12.va.us](mailto:klwright@hanover.k12.va.us)>  
**Subject:** RE: HCPS Facilities Policy

Hello,

The follow-up information to this morning's meeting is detailed below.

- As discussed, the 97<sup>th</sup> LDC will provide an updated Certificate of Insurance that names Hanover County Public Schools as an additional insured.
- Facility Use Policy and Regulations are attached.
- The current application was provided on an earlier email and attached. We look forward to receiving your requested amendments to include the site change. The rental fee by room type is included in the attached regulations.
- The event end time needs to be 5PM. We have a school performance that night and must ensure there is sufficient parking available.
- The school is identifying custodians to work the event and they will ensure there is sufficient trash receptacles. Custodian cost will be included on the final invoice at \$18.75 per hour.
- There will 1 school administrator present at an hourly cost of \$21.65.
- School AC will be on.
- There are 866 parking spots at Atlee High School and 233 spots at Chickahominy Middle. CMS may be used for overflow parking.
- We will update the group once the bleacher repair is complete.
- Dr. Wheeler is ordering the rental and set-up of 500 chairs on the gym floor. The cost will be passed on to your group. Our last invoice noted \$1.40 per chair plus \$800 set up and break down fee. **Note: this cost is higher than we recalled this morning.**
- The chairs are being rented from Classic Party Rental. Your group is responsible to coordinate any additional rentals.
- The Hanover non-emergency ECC number is [REDACTED]. Lt. Matthew B. Rice will be on call. His mobile number is [REDACTED]. Please do not widely distribute his contact number and coordinate to ensure only 1 call should he be needed. Email address is [mbrice@hanovercounty.gov](mailto:mbrice@hanovercounty.gov).
- Please confirm that the 97<sup>th</sup> LDC has made contact with the Hanover County Sherriff's Office.

Let me know if you have any questions.

Terry

Terry S. Stone

Assistant Superintendent for Business and Operations

Hanover County Public Schools

[REDACTED]

[tsstone@hcps.us](mailto:tsstone@hcps.us)

---

**From:** Terry S. Stone

**Sent:** Tuesday, April 30, 2019 9:58 AM

**To:** 'Thomas Miller' <[REDACTED]>; Michael P. Reynold  
<[REDACTED]>

**Cc:** [md65](#) <[REDACTED]>; John Hubbard <[REDACTED]>

**Subject:** RE: HCPS Facilities Policy

Gentlemen,

I am in a meeting for the remainder of the morning. I am providing the current application for amendment consideration. I will follow up with the remaining information this afternoon.

Thanks,

Terry

Terry S. Stone

Assistant Superintendent for Business and Operations

Hanover County Public Schools

[REDACTED]

[tsstone@hcps.us](mailto:tsstone@hcps.us)

---

**From:** Thomas Miller [REDACTED]  
**Sent:** Monday, April 29, 2019 9:52 PM  
**To:** Michael P. Reynold <[REDACTED]>  
**Cc:** [md65\[REDACTED\]](mailto:md65[REDACTED]); John Hubbard <[REDACTED]>;  
Terry S. Stone <[tsstone@hanover.k12.va.us](mailto:tsstone@hanover.k12.va.us)>  
**Subject:** HCPS Facilities Policy

Mike,

Attached is the HCPS Facilities Policy. There is no contract or form to fill in and sign, so I am cc'ing Terry Stone. Sure there has to be something we will need to fill out and sign. As I said tonight, I have not signed anything to date. We need to pin down exactly what our requirements are tomorrow.

tom

--

John Findlay, Executive Director  
Republican Party of Virginia

[REDACTED]  
[JFindlay@rpv.org](mailto:JFindlay@rpv.org)

--

John Findlay, Executive Director Republican Party of Virginia Office: [REDACTED]  
Cell: [REDACTED] [JFindlay@rpv.org](mailto:JFindlay@rpv.org)



Home Calendar Availability New Schedule Documents Account Setup MyDude

Search for  Advanced Search

Services | Help

Actions: Add | List | Graph | Report

Schedule Shortcuts Related Links

Legend

Update Schedule



Schedule ID 6223

Status Approved

Notify Booked By

Notify Contact Person

View/Change Declined Reason

Date Created 2/22/2019 3:43:08 PM

Schedule State? Activated

Check Double Bookings

This is an active schedule. Location and event dates cannot be changed on this schedule. You can create an Alternate Event for individual events related to this schedule or cancel this schedule and create a new one or add in new event dates.

Event Title 97th District Republican Convention

Event Description Republican convention to decide the 97th, House of Delegates nominee.

Area -- Select Area --

View Bookings

Location Hanover High School

View Room Details

Building -- Select Building --

Rooms -- Select Room--

- Gym
- Auditorium

(Use the CTRL key to select multiple rooms.)

Event Date(s) 5/4/2019

| May 2019 |    |    |    |    |    |    | June 2019 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|-----------|----|----|----|----|----|----|
| S        | M  | T  | W  | T  | F  | S  | S         | M  | T  | W  | T  | F  | S  |
| 28       | 29 | 30 | 1  | 2  | 3  | 4  | 26        | 27 | 28 | 29 | 30 | 31 | 1  |
| 5        | 6  | 7  | 8  | 9  | 10 | 11 | 2         | 3  | 4  | 5  | 6  | 7  | 8  |
| 12       | 13 | 14 | 15 | 16 | 17 | 18 | 9         | 10 | 11 | 12 | 13 | 14 | 15 |
| 19       | 20 | 21 | 22 | 23 | 24 | 25 | 16        | 17 | 18 | 19 | 20 | 21 | 22 |
| 26       | 27 | 28 | 29 | 30 | 31 | 1  | 23        | 24 | 25 | 26 | 27 | 28 | 29 |
| 2        | 3  | 4  | 5  | 6  | 7  | 8  | 30        | 1  | 2  | 3  | 4  | 5  | 6  |

Add New Event

Note: The maximum event dates for each normal schedule is 20. Recurring schedules do not have this limitation.

Start Time 7:00 AM End Time 2:00 PM

Setup Begin Time 7:00 AM Breakdown End Time 2:00 PM

Duration 7 hours 0 minutes, span over 1 days

Organization Information

Organization 97th Legislative District Comm Note

or new

Type -- Select Organization Type --

Contact Name -- Select Contact Name --

**First Name** Scott **Last Name** Wyatt

**Email** scott@votescottwyatt.com  Email **Day-Time Phone** [Redacted]

**Evening Phone** [Redacted] **Cellular Phone** [Redacted]

**Billing Address** [Redacted]  
Hanover, VA 23111

Use Organization Billing Address

**FEIN** [Redacted] **Sales Tax Exemption No.** [Redacted]

Yes, add this contact to the organization's contact list.

**Invoice Type?**  Charge back  Payment  No charge

**Responsible for Billing** -- Select Assignee --

Yes, invoices or usages fees have been generated.

**Billing Comments** [Redacted]

**Budget** -- Select Budget Account -- Charge backs requires a budget code.

**Document Number** [Redacted] (e.g. contract or permit number)

**PO Number** [Redacted]

[Back to shortcuts](#)

**Insurance Information**

**Company** [Redacted]

**Company Policy No** [Redacted]

**Coverage** [Redacted]

**Coverage Dates** [Redacted] To [Redacted]

Yes, update organization record with above insurance information.

**Setup Requirements**

Note: Tasks already generated for events will not reflect changes in service description.

**Required Maintenance Services**

Heating/Ventilation /Air Conditioning

**Service description**

Custodian and IT, air and lights

**Rental Requests**

[+ Add Rental Request](#)

No Rental Request defined.

**Number Attending** 600

Number of Adults 0

Number of Children 0

[Back to shortcuts](#)

**Other Needs** \*Total attending will depend on the number of registered delegates. I final count can be given 2

**Booked by** **First Name** Scott **Last Name** Wyatt

**Email** scott@votescottwyatt.com

**Route to Next** -- Select Route To --

Note: Leave 'Route to Next' blank to allow the system to automatically route the next person defined in the routing system.

**Event Visibility**  Yes, this is a schedule of public events

Inactive Schedule

Pending Schedule?  Add/Update Pending Reason

Pending Expiration Date [Redacted]

Activate Schedule?



Back to shortcuts

Save

Reset

### Approval Process

Date Approved

2/22/2019 6:25:36 PM

Approved By

Bollander, Robert

Note

### Pending Reasons

Delete Pending Reason

Date Entered

Entered By

No Pending Reason on record.

### Events

Add New Event

Event Start Date

Event End Date

Location

Event Start Date

Alternate Event

Event End Date

5/4/2019

5/4/2019

### Invoices

Create Invoice

Invoice Number

Status

Date Invoiced

Invoice Amount

Balance

No Invoices on record.

### Payments

Add New Payment

Invoice Number

Date Paid

Check Number

Pay By

Amount

No Payments on record.

### Work Order Costs

Work Order #

Transaction Type

Transaction Description

Transaction Date

Costs

No Transactions on record.

### File Attachments

Add New File

Delete

Date

Submitted By

Description

Filename

Size

No attachments

(No limit on number of files attached. Total size of all uploaded files must be less than 5MB)

### Legend

Required Information

Insurance Expired

ctrl+M Shortcut menu

Home

Calendar

Availability

New Schedule

Documents

Account Setup

MyDude

SID: SD-PD-ETWEB-05

DID: 1

CUA: Chrome

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**From:** [Boyd Marcus](#)  
**To:** [Thomas Miller](#)  
**Cc:** [Michael P. Reynold](#); [John Findlay](#); [John Hubbard](#); [Mark Daniel](#); [Terry S. Stone](#); [Tanner Bonovitch](#); [Mike Wade](#); [Peter Foster](#)  
**Subject:** Re: HCPS Facilities Policy  
**Date:** Wednesday, May 01, 2019 2:29:44 PM

---

Mr. Miller to update you Mr. Bradshaw has not contacted me. He has apparently had time to recruit and staff registration without any input from our campaign. It is obvious this was your intention.

Sent from my iPhone

On May 1, 2019, at 2:10 PM, Thomas Miller <[REDACTED]> wrote:

Boyd,

Thank you for your email. I assure you I have not "deliberately chosen to exclude" you - or any representative from the Peace campaign - in the convention planning process. I have contacted Daniel. Bradshaw, who is assisting me with preparations, to reach out to you immediately to address your concerns, but do understand he has a landscaping business so give him a little time.

I have used Mike Wade as the point of contact for the Peace campaign since I was informed your availability might be occasionally limited due to personal matters. Mike has been excellent to work with. He has pretty much been my go to guy for the Peace campaign.

I have not put "Mr. Wyatt's interests above that of [my] responsibilities as Chair of the LDC." I have worked diligently to ensure the interests of both campaigns are respected, but I have put the interests of the Delegates and Alternates first. Over the last two weeks, it became clear that one campaign was no longer committed to having a convention held, I have found my task as Chairman more difficult to say the least. I have reached out to people w experience to assist in ensuring we conduct this Convention as professionally as possible with the time constraints now upon us.

I believe it is my responsibility to protect the interests of those who have been elected Delegate or Alternate Delegate at the Mass Meetings. Although I have been disappointed that is apparently no longer the goal of both campaigns, I believe it is essential to the Republican Party of Virginia that we move forward.

I hope that Daniel has reached out to you by the time you're reading this. If he has not please let me know immediately.

vr  
Tom Miller, Chair  
97<sup>th</sup> LDC

---

**From:** Boyd Marcus <[REDACTED]>  
**Sent:** Wednesday, May 1, 2019 12:33 PM  
**To:** Thomas Miller <[REDACTED]>; 'Michael P. Reynold'  
<[REDACTED]>; 'John Findlay' <[jfindlay@rpv.org](mailto:jfindlay@rpv.org)>  
**Cc:** 'John Hubbard' <[REDACTED]>; 'Mark Daniel' <[md65](mailto:md65)>;  
'Terry S. Stone' <[tsstone@hanover.k12.va.us](mailto:tsstone@hanover.k12.va.us)>; 'Tanner Bonovitch'  
<[REDACTED]>; 'Mike Wade' <[REDACTED]> Peter Foster  
<[REDACTED]>  
**Subject:** RE: HCPS Facilities Policy

Mr. Miller it is obvious that you have deliberately chosen to exclude me from participation in the convention planning process. At our meeting yesterday I was the sole representative of the Peace campaign and I was tasked with naming a contact to work with registration and arrangements and to work on recruiting people to assist in the functions. I gave your designated contact person Mr. Bradshaw my cell phone and told him I would have our contact available to him by 1pm. He has never contacted me.

I recounted this to you and the other committee members last night telling you I had designated Peter Foster to handle these responsibilities. Your complete response was "Thanks Boyd."

You have continued to move forward on the planning of this event without input or representation by our campaign. I note you apparently copied another member of our campaign on a number of your emails. Mike Wade was not at the walk through and had no knowledge of what had transpired or what was going on with this process. As I clearly stated, and was plain to everyone at the walk through, I was the contact person for this process.

Except for Mr. Reynolds adding me to this email trail our campaign would have had no knowledge of anything that has transpired. I could not be at the 8am meeting, which I did not find out about until after 8 when I was with my wife at the Doctors office.

I believe I have conducted myself with respect for your office and the process in which we are participating. I am fulfilling my responsibilities to my client and friend. I gave responsible advice at the walk through and made clear my willingness to cooperate with Mr. Bradshaw to set up a workable convention, even though he is a close associate of Mr. Wyatt's campaign consultant and was clearly speaking on behalf of their campaign.

Unfortunately your actions over the past few days are just one of multiple examples of your putting Mr. Wyatt's interests above that of your responsibilities as Chair of the LDC. You have on multiple occasions brought up our campaign not sending you names for committees as a reason for the slow progress of this convention. Yet in those things

which were your sole responsibility nothing was done.

After the membership of the LDC changed you did not call a meeting to discuss what needed to be done or request their assistance to solve problems. Instead the majority of the members had to call that meeting.

When it was clear that the number of people attending the convention was going to greatly exceed your estimate you didn't notify the school that 600 was no longer valid.

When Mr. Wyatt was removed from the LDC you did not change the application from his name to the LDC. In fact his name was still on the application Ms. Stone forwarded yesterday.

When we had the walk through yesterday at Atlee I understood that the LDC members and a representative of each campaign were invited. Instead while I was the only person representing Mr. Peace there were approximately 8 for Mr. Wyatt.

When you knew that we needed a checking account to deposit the candidate filing fees into and to be used to pay for expenses you did not open one. Instead just before the called LDC meeting you tried to work out an arrangement with New Kent to handle the funds. This failed because the bank refused to accept the deposit of checks made out to another group.

To prepare for the Called LDC meeting on April 27<sup>th</sup> you prepared a budget of just over \$2000 to run the convention. That budget had no basis in reality, as is clear from the estimates now coming in for Atlee school of over \$2,000 just for chairs.

During the discussion on that budget you stated that you had taken a \$600 anonymous donation to help fund it. The LDC is an official committee of the Republican Party Of Virginia and is subject to the campaign finance laws of Virginia. Anonymous donations of this amount are not legal. This could cause potential embarrassment and legal problems for both the committee, the nominee, and the donor.

While there have been other problems none have risen to the level of your conduct at the April 27<sup>th</sup> meeting. At that meeting you began it by explaining to the public that you were the appointed, non-voting chairman and only handled administrative matters. After Mr. Hubbard moved to table the Draft Rules and Agenda you ruled him out of order on the grounds there would not be any other time to take it up. Mr. Reynolds said that you had called a meeting for Friday so there was time. You said it wasn't on the Agenda and repeated it was out of order.

At that point Mr. Hubbard asked me as a parliamentarian my opinion. You recognized me to speak and I stated that the motion to table was in order once an item is brought up for discussion and that it could be tabled until later in this meeting or until a future meeting as is clearly stated in Robert's Rules. After further discussion Mr. Hubbard

called for the question and Mr. Reynolds seconded the motion. At that point you are required to call for a vote on ending debate. Instead you improperly ruled it out of order.

Mr. Reynolds then moved to overrule the Chair and was seconded by Mr. Hubbard. You then declared that motion as being out of order. A motion to overturn a ruling made by the chair is always in order at the time of the ruling, must be seconded, and must have a majority in support. All of these occurred.

You then without calling for a motion or further discussion on any motion slammed down the gavel and said the meeting was adjourned and rushed out of the room. As you stated at the beginning of the meeting you have no vote and can't make motions. Since no motion had been made and there was no vote Mr. Reynolds continued the meeting and the motion to table passed and the meeting was adjourned until Monday the 29<sup>th</sup>.

Mr. Miller you have repeatedly over the past few weeks stated to many people that you were a volunteer, that you were trying to deal with things you had no experience with, and that you were ready to resign. Speaking only for myself, I think you should strongly consider that now is the right time to do so. Others must make up their own minds.

Boyd Marcus

---

**From:** Thomas Miller [REDACTED]  
**Sent:** Wednesday, May 1, 2019 6:43 AM  
**To:** 'Michael P. Reynold' <[REDACTED]>; 'John Findlay' <[jfindlay@rpv.org](mailto:jfindlay@rpv.org)>  
**Cc:** 'John Hubbard' <[REDACTED]>; 'Mark Daniel' <[md65\[REDACTED\]](mailto:md65[REDACTED])>; 'Terry S. Stone' <[tsstone@hanover.k12.va.us](mailto:tsstone@hanover.k12.va.us)>; 'Tanner Bonovitch' <[REDACTED]>; 'Mike Wade' <[mdwade\[REDACTED\]](mailto:mdwade[REDACTED])>; Boyd Marcus <[REDACTED]>  
**Subject:** RE: HCPS Facilities Policy

Thanks Mike, good point on recording and I will make that request. And understand your concern on costs.

Vr

tom

**From:** Michael P. Reynold <[REDACTED]>  
**Sent:** Wednesday, May 1, 2019 4:52 AM  
**To:** John Findlay <[jfindlay@rpv.org](mailto:jfindlay@rpv.org)>  
**Cc:** Thomas Miller <[REDACTED]>; John Hubbard <[REDACTED]>  
Mark Daniel <[md65@rpv.org](mailto:md65@rpv.org)>; Terry S. Stone <[tsstone@hanover.k12.va.us](mailto:tsstone@hanover.k12.va.us)>;  
Tanner Bonovitch <[REDACTED]>; Mike Wade  
<[mdwade@rpv.org](mailto:mdwade@rpv.org)>; Boyd Marcus <[REDACTED]>  
**Subject:** Re: HCPS Facilities Policy

All:

\*Adding Boyd Marcus to this thread, since he was present at the AHS walk-through.\*

I'm sorry but I have a work conflict that I can't move and am unable to be at the 8am meeting today at the Hanover Sheriff's Office. I look forward to hearing an update from the Chairman.

One request for today's meeting: if any of the guests invited by the Chairman should wish to record conversations with Hanover County officials, please have them announce to all present that they would like to do so, so that those who are trying to help the LDC administer a smooth convention do not feel blindsided or uncomfortable with surprise recordings. I want to make sure that HCPS and Hanover County officials feel that the LDC and the Chairman's invited guests are acting in good faith.

In terms of the chair rental, at this time I am NOT COMFORTABLE with a line item estimate of \$2,360+ for chairs under the budget that the Chairman first presented to us at Saturday's 4/27 meeting. In that budget, the total for all expenses for the convention was listed as \$2,030, which included a Hanover HS rental fee of \$800 (for "auditorium/ gym at \$200, plus \$75/hr (assume 7am to 3pm, 8 hrs) = \$800." This morning, Mr. Bradshaw asked for building access starting at 6:30am, which means additional unanticipated costs.

There was no line item in the Chairman's proposed budget presented to us on Saturday for chair rental, set-up, and take down fees. **In fact, this \$2,360 single expense is more than the entire convention budget proposed by him on Saturday.**

Happy to discuss this further at tonight's LDC meeting, but I am not in favor of moving forward prior to our meeting.

Mike Reynold

On Tue, Apr 30, 2019 at 8:11 PM John Findlay <[jfindlay@rpv.org](mailto:jfindlay@rpv.org)> wrote:

Too bad, a time machine would be quite helpful at the moment.

On Tue, Apr 30, 2019 at 8:02 PM Thomas Miller <[REDACTED]> wrote:

1 May not 1 April  
tom

---

**From:** Thomas Miller <[REDACTED]>  
**Sent:** Tuesday, April 30, 2019 6:26 PM  
**To:** John Hubbard <[REDACTED]>; Michael P. Reynold  
<[REDACTED]> [md65@hanover.k12.va.us](mailto:md65@hanover.k12.va.us); 'Terry S. Stone'  
<[tsstone@hanover.k12.va.us](mailto:tsstone@hanover.k12.va.us)>  
**Cc:** [jfindlay@rpv.org](mailto:jfindlay@rpv.org); Tanner Bonovitch <[REDACTED]>;  
[mdwade@hanover.k12.va.us](mailto:mdwade@hanover.k12.va.us) <[REDACTED]>  
**Subject:** FW: HCPS Facilities Policy

**John,**

Attached is the est of costs for chairs, 500 each. Think you took the monkey to get est on a stage from these folks  
I will include in our budget est the total amt on the attached quote of \$2361.03 pending a decision on this item

**LDC Committee Members**, pls review and let me know your position on this item by 10am tomorrow, **1 April 2019**, as I will need to start rolling items into a budget for review tomorrow night, I will assume concurrence if do not hear from you by 10am tomorrow

**Terry**, per meeting today at Altee HS, think you were going to contract for the 500 chairs, we would do anything else ie stage. Correct?

Thanks  
Tom Miller, Chair  
97<sup>th</sup> LDC

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**From:** Terry S. Stone <[tsstone@hanover.k12.va.us](mailto:tsstone@hanover.k12.va.us)>  
**Sent:** Tuesday, April 30, 2019 2:31 PM  
**To:** 'Thomas Miller' <[REDACTED]>; 'Michael P. Reynold' <[REDACTED]>  
**Cc:** 'md65@hanover.k12.va.us' <[md65@hanover.k12.va.us](mailto:md65@hanover.k12.va.us)>; 'John Hubbard' <[REDACTED]>; Edward Buzzelli <[ebuzzelli@hanover.k12.va.us](mailto:ebuzzelli@hanover.k12.va.us)>; John Wheeler <[jwheeler@hanover.k12.va.us](mailto:jwheeler@hanover.k12.va.us)>; Kerri L. Wright <[klwright@hanover.k12.va.us](mailto:klwright@hanover.k12.va.us)>  
**Subject:** RE: HCPS Facilities Policy

Hello,

Attached is the quote from Classic Party Rental for the chair rental, set-up, and take down. The total cost is \$2,361.03. We have not placed the order. Please advise how we should proceed.

We have touched base with the bleacher vendor. He is confident that the bleachers will be available on Saturday. He advised that he will manually extend bleachers, if automatic repair is not completed.

As a reminder the HCPS Guest wifi is available, but not guaranteed. We do have a robust filtering system that may block access. You can find the connection under "other". The name is **HCPS Guest** and password is **HCPS Guest**.

I have forwarded the Certificate of Insurance to risk management for review. I did notice the insured is the 1<sup>st</sup> District Republican Committee", not 97<sup>th</sup> District. I will follow up when I hear back from risk management.

Thanks,  
Terry

Terry S. Stone  
Assistant Superintendent for Business and Operations  
Hanover County Public Schools

[REDACTED]  
[tsstone@hcps.us](mailto:tsstone@hcps.us)

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**From:** Terry S. Stone  
**Sent:** Tuesday, April 30, 2019 12:48 PM  
**To:** 'Thomas Miller' <[REDACTED]> 'Michael P. Reynold' <[REDACTED]>  
**Cc:** 'md65 [REDACTED]' <md65 [REDACTED]>; 'John Hubbard' <[REDACTED]>; Edward Buzzelli <[ebuzzelli@hanover.k12.va.us](mailto:ebuzzelli@hanover.k12.va.us)>; John Wheeler <[jwheeler@hanover.k12.va.us](mailto:jwheeler@hanover.k12.va.us)>; Kerri L. Wright <[klwright@hanover.k12.va.us](mailto:klwright@hanover.k12.va.us)>  
**Subject:** RE: HCPS Facilities Policy

Hello,

The follow-up information to this morning's meeting is detailed below.

- As discussed, the 97<sup>th</sup> LDC will provide an updated Certificate of Insurance that names Hanover County Public Schools as an additional insured.
- Facility Use Policy and Regulations are attached.

- The current application was provided on an earlier email and attached. We look forward to receiving your requested amendments to include the site change. The rental fee by room type is included in the attached regulations.
- The event end time needs to be 5PM. We have a school performance that night and must ensure there is sufficient parking available.
- The school is identifying custodians to work the event and they will ensure there is sufficient trash receptacles. Custodian cost will be included on the final invoice at \$18.75 per hour.
- There will 1 school administrator present at an hourly cost of \$21.65.
- School AC will be on.
- There are 866 parking spots at Atlee High School and 233 spots at Chickahominy Middle. CMS may be used for overflow parking.
- We will update the group once the bleacher repair is complete.
- Dr. Wheeler is ordering the rental and set-up of 500 chairs on the gym floor. The cost will be passed on to your group. Our last invoice noted \$1.40 per chair plus \$800 set up and break down fee. **Note: this cost is higher than we recalled this morning.**
- The chairs are being rented from Classic Party Rental. Your group is responsible to coordinate any additional rentals.
- The Hanover non-emergency ECC number is [REDACTED] Lt. Matthew B. Rice will be on call. His mobile number is [REDACTED] Please do not widely distribute his contact number and coordinate to ensure only 1 call should he be needed. Email address is [mbrice@hanovercounty.gov](mailto:mbrice@hanovercounty.gov).
- Please confirm that the 97<sup>th</sup> LDC has made contact with the Hanover County Sherriff's Office

Let me know if you have any questions.

Terry

Terry S. Stone  
Assistant Superintendent for Business and Operations  
Hanover County Public Schools

[REDACTED]  
[tsstone@hcps.us](mailto:tsstone@hcps.us)

---

**From:** Terry S. Stone

**Sent:** Tuesday, April 30, 2019 9:58 AM

**To:** 'Thomas Miller' <[REDACTED]>; Michael P. Reynold  
<[REDACTED]>

**Cc:** [md65](mailto:md65) <[REDACTED]>; John Hubbard <[REDACTED]>

**Subject:** RE: HCPS Facilities Policy



Gentlemen,

I am in a meeting for the remainder of the morning. I am providing the current application for amendment consideration. I will follow up with the remaining information this afternoon.

Thanks,  
Terry

Terry S. Stone  
Assistant Superintendent for Business and Operations  
Hanover County Public Schools

[REDACTED]

[tsstone@hcps.us](mailto:tsstone@hcps.us)

---

**From:** Thomas Miller [REDACTED]  
**Sent:** Monday, April 29, 2019 9:52 PM  
**To:** Michael P. Reynold <[REDACTED]>  
**Cc:** [md65@hanover.k12.va.us](mailto:md65@hanover.k12.va.us); John Hubbard <[REDACTED]>; Terry S. Stone <[tsstone@hanover.k12.va.us](mailto:tsstone@hanover.k12.va.us)>  
**Subject:** HCPS Facilities Policy

Mike,  
Attached is the HCPS Facilities Policy. There is no contract or form to fill in and sign, so I am cc'ing Terry Stone. Sure there has to be something we will need to fill out and sign. As I said tonight, I have not signed anything to date. We need to pin down exactly what our requirements are tomorrow.  
tom

--

John Findlay, Executive Director  
Republican Party of Virginia

[REDACTED]  
[REDACTED]

[JFindlay@rpv.org](mailto:JFindlay@rpv.org)

**From:** [Terry S. Stone](#)  
**To:** [Kristina Reece](#); [Robert Bollander](#)  
**Cc:** [Sabrina Robinson](#); [Edward Buzzelli](#); [John Wheeler](#)  
**Subject:** FW: Insurance-Atlee High School -97th District Convention  
**Date:** Wednesday, May 01, 2019 3:35:06 PM

---

Please cancel the Hanover event in School Dude. The LDC will follow up tomorrow regarding the Atlee event after tonight's meeting.

Thanks

Terry S. Stone  
Assistant Superintendent for Business and Operations  
Hanover County Public Schools  
[REDACTED]  
[tsstone@hcps.us](mailto:tsstone@hcps.us)

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**From:** Terry S. Stone  
**Sent:** Wednesday, May 01, 2019 3:33 PM  
**To:** 'Nancy Smith' <[REDACTED]@middlesresolution.org>; [REDACTED]  
**Cc:** [REDACTED]@vccinsurance.com  
**Subject:** RE: Insurance-Atlee High School -97th District Convention

Mr. Priest,

The event scheduled for Hanover High School on May 4, 2019 has been canceled. Let me know if you need additional information.

Terry S. Stone

Terry S. Stone  
Assistant Superintendent for Business and Operations  
Hanover County Public Schools  
[REDACTED]  
[tsstone@hcps.us](mailto:tsstone@hcps.us)

**From:** Nancy Smith ([REDACTED][middlesresolution.org](mailto:[REDACTED]@middlesresolution.org))  
**Sent:** Wednesday, May 01, 2019 3:27 PM  
**To:** Terry S. Stone <[tsstone@hanover.k12.va.us](mailto:tsstone@hanover.k12.va.us)>; [REDACTED]  
**Cc:** [REDACTED][@vccinsurance.com](mailto:[REDACTED]@vccinsurance.com)  
**Subject:** Insurance-Atlee High School -97th District Convention

Dear Ms. Stone,

We are pleased that Mr. Jason Priest will be handling the insurance for the Convention on Saturday. His company is in need of confirmation that this event **will no longer be held at Hanover High School** and requires this confirmation from an official from Hanover County Public Schools. Mrs. Stone, Assistant Superintendent of Business and Operations, will reply on behalf of Hanover County Schools.

To reiterate in prior conversations and e-mails amongst these parties, the Convention **will be held** at Atlee High School on Saturday, May 4.

Thank you.

Regards

Nancy Smith

**From:** [Terry S. Stone](mailto:Terry.S.Stone)  
**To:** [Yvonne S. Gibney](mailto:Yvonne.S.Gibney)  
**Subject:** RE: Tonight's 97th District: Cancelling Reservation w HCPS  
**Date:** Thursday, May 02, 2019 1:04:25 PM

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97<sup>th</sup> District Republican Convention

Original COI noted 1<sup>st</sup> District Republican Committee. The new COI will be delivered today around 2:30.

Terry S. Stone  
Assistant Superintendent for Business and Operations  
Hanover County Public Schools

[REDACTED]  
[tsstone@hcps.us](mailto:tsstone@hcps.us)

---

**From:** Gibney, Yvonne S. [mailto:[yvgibney@hanovercounty.gov](mailto:yvgibney@hanovercounty.gov)]  
**Sent:** Thursday, May 02, 2019 1:01 PM  
**To:** Terry S. Stone <[tsstone@hanover.k12.va.us](mailto:tsstone@hanover.k12.va.us)>  
**Subject:** RE: Tonight's 97th District: Cancelling Reservation w HCPS

In which organization's name has Atlee been reserved?

---

**From:** Terry S. Stone <[tsstone@hanover.k12.va.us](mailto:tsstone@hanover.k12.va.us)>  
**Sent:** Thursday, May 2, 2019 1:00 PM  
**To:** Gibney, Yvonne S. <[yvgibney@hanovercounty.gov](mailto:yvgibney@hanovercounty.gov)>  
**Subject:** FW: Tonight's 97th District: Cancelling Reservation w HCPS

See below. I am on a conference call.

Terry S. Stone  
Assistant Superintendent for Business and Operations  
Hanover County Public Schools

[REDACTED]  
[tsstone@hcps.us](mailto:tsstone@hcps.us)

---

**From:** John Findlay [mailto:[jfindlay@rpv.org](mailto:jfindlay@rpv.org)]  
**Sent:** Thursday, May 02, 2019 12:59 PM  
**To:** Michael P. Reynold <[REDACTED]>  
**Cc:** Jack R. Wilson III <[REDACTED]>; John Hubbard [REDACTED] Mark Daniel <[md65@hanover.k12.va.us](mailto:md65@hanover.k12.va.us)>; Terry S. Stone <[tsstone@hanover.k12.va.us](mailto:tsstone@hanover.k12.va.us)>; Thomas Miller <[REDACTED]>; [mthomas@hanover.k12.va.us](mailto:mthomas@hanover.k12.va.us)>  
**Subject:** Re: Tonight's 97th District: Cancelling Reservation w HCPS

Mike,

As you requested RPV has removed the call from RPV's website. The committee made clear that it's intention to cancel the convention scheduled for Saturday.

Ms. Stone,

Could you please confirm that the Republican Party of Virginia will not be invoiced for any expenses incurred by those holding at meeting at Hanover Public Schools this weekend?

Sincerely,

John Findlay

On Wed, May 1, 2019 at 6:30 PM Michael P. Reynold <[REDACTED]> wrote:

Ms. Stone:

Tonight at the 97th Legislative District Committee meeting, the LDC- with 76% of the vote- voted to cancel the convention on May 4th at a high school in the HCPS. We no longer need facility space with the HCPS, so please cancel the reservation and application. No member of the LDC is authorized to enter into a contract with the HCPS after this evening's vote.

We apologize for the many hours of effort that you and your team have put into this process. You and your team have been professional, patient, and accommodating.

I have copied Republican Party of Virginia State Chairman Jack Wilson, Party Executive Director John Findlay, and Republican Party of Virginia First Vice Chairman Mike Thomas so they are aware of the actions of the committee, and the other members of the LDC.

Again, thank you and your team for being so accessible and helpful.

Mike Reynold  
97th Legislative District Representative, Hanover

--

John Findlay, Executive Director Republican Party of Virginia Office: [REDACTED]  
[REDACTED] [JFindlay@rpv.org](mailto:JFindlay@rpv.org)

**From:** [Terry S. Stone](#)  
**To:** ["Thomas Miller"; "Darby, Drew E."](#)  
**Cc:** ["md65 \[REDACTED\]"](#)  
**Subject:** RE: Submission of Form for Atlee HS and Sheriff Office support, 97th LD Conveniton, 4 May 2019  
**Date:** Thursday, May 02, 2019 11:34:13 AM

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The Atlee High School bleacher repair is complete. Bleachers are operational.

Terry S. Stone  
Assistant Superintendent for Business and Operations  
Hanover County Public Schools

[REDACTED]  
[tsstone@hcps.us](mailto:tsstone@hcps.us)

---

**From:** Terry S. Stone  
**Sent:** Thursday, May 02, 2019 11:31 AM  
**To:** 'Thomas Miller' <[REDACTED]>; 'Darby, Drew E.' <[dedarby@hanovercounty.gov](mailto:dedarby@hanovercounty.gov)>  
**Cc:** md65 [REDACTED]  
**Subject:** RE: Submission of Form for Atlee HS and Sheriff Office support, 97th LD Conveniton, 4 May 2019

Mr. Miller,

To ensure that HCPS is protected, I will ask you to complete the attached form when you deliver the Certificate of Insurance. Our application is not complete until the COI naming HCPS is received.

Best regards,  
Terry

Terry S. Stone  
Assistant Superintendent for Business and Operations  
Hanover County Public Schools

[REDACTED]  
[tsstone@hcps.us](mailto:tsstone@hcps.us)

---

**From:** Thomas Miller [REDACTED]  
**Sent:** Thursday, May 02, 2019 8:04 AM  
**To:** Terry S. Stone <[tsstone@hanover.k12.va.us](mailto:tsstone@hanover.k12.va.us)>; 'Darby, Drew E.' <[dedarby@hanovercounty.gov](mailto:dedarby@hanovercounty.gov)>  
**Cc:** [md65 \[REDACTED\]](#)  
**Subject:** Submission of Form for Atlee HS and Sheriff Office support, 97th LD Conveniton, 4 May 2019

Terry, Drew,

I will come by this am to drop off the forms to include the insurance rider, late morning early afternoon.

We are proceeding w the Convention despite all the “opinions” out there in both directions. We simply owe it to the 1700 delegates who participated in a process to determine who the Republican candidate is from the 97<sup>th</sup> Legislative District. I have not been removed, nor has the Convention been legally cancelled.

Thank both of you for your assistance

Vr

Tom Miller, Chair  
97<sup>th</sup> LDC

**From:** [Chris Whitley](#)  
**To:** [Terry S. Stone](#)  
**Cc:** [John Wheeler](#); [Robert Staley](#); [Jennifer Greif](#)  
**Subject:** RE: Citizen inquiries of school  
**Date:** Thursday, May 02, 2019 4:37:36 PM

---

Hi John,

The response really depends on the question, and there are several to consider, so here is what I suggest (below). I recommend only answering the specific question that is asked to limit our staff's involvement as much as possible.

Q: What is the status of the convention?

A: We are not part of this process and do not have this information. You will need to contact the 97<sup>th</sup> Legislative District Committee.

Q: Is Atlee High School being rented/having an event on Saturday morning?

A: We have an active facility rental on May, 4<sup>th</sup>.

Q: Who rented AHS on Saturday, May 4<sup>th</sup>?

A: Thomas Miller, Chair of the 97<sup>th</sup> Legislative District Committee

I'm sorry that you/your staff are having to deal with this additional workload. Many of us (especially Terry) having been working hard to keep it off of the schools. Please let me know if the volume of calls increases and becomes unmanageable or if you have any questions.

Thanks,

Chris

---

**From:** Terry S. Stone <tsstone@hanover.k12.va.us>  
**Sent:** Thursday, May 2, 2019 3:49 PM  
**To:** Chris Whitley <cwhitley@hanover.k12.va.us>  
**Cc:** John Wheeler <jwheeler@hanover.k12.va.us>  
**Subject:** Citizen inquiries of school

Chris,

AHS is receiving inquiries from citizens regarding the convention status.

I propose the language below.

Terry

Hanover County Public Schools does have an active facility rental of AHS for May 4' 2019 authorized by Thomas Miller, Chair of the 97<sup>th</sup> Legislative District Committee.



Terry S. Stone  
Assistant Superintendent for Business and Operations  
Hanover County Public Schools  
200 Berkley Street  
Ashland, VA 23005



[tsstone@hcps.us](mailto:tsstone@hcps.us)

***Inspire. Empower. Lead.***



**To:** [Ryan Molloy](#); [John Wheeler](#)  
**Cc:** [Sabrina Robinson](#)  
**Subject:** RE: Your requested schedule is activated.(Event:97th Legislative Convention)  
**Date:** Thursday, May 02, 2019 2:05:00 PM  
**Attachments:** [Scanned from a Xerox Multifunction Device.pdf](#)

---

Ryan,

We see it. It needs to be correct, because likely to be FOId. Sorry to bother you, but I am getting emails from attorneys.

The request is for 2 classrooms and staff dining.

The times are 8:00 to 4:00 for event. 6:30 to 5:00 for set up.

Organization is 97th Legislative District Committee

Requestor must be as attached.

Please set up like attached.

Thanks,  
Terry

Terry S. Stone  
Assistant Superintendent for Business and Operations  
Hanover County Public Schools

[REDACTED]  
tsstone@hcps.us

-----Original Message-----

From: Ryan Molloy  
Sent: Thursday, May 02, 2019 1:41 PM  
To: John Wheeler <jwheeler@hanover.k12.va.us>; Terry S. Stone <tsstone@hanover.k12.va.us>  
Cc: Sabrina Robinson <srobinson@hanover.k12.va.us>  
Subject: RE: Your requested schedule is activated.(Event:97th Legislative Convention)

No idea what to do...I entered the event the same way I do events that I have on campus...or need HVAC for.

No clue why Sabrina isn't seeing it. Never had that issue before...

Ryan Molloy, RAA  
Activities/Athletic Director  
Atlee High School  
9414 Atlee Station Road  
Mechanicsville, VA 23116

[REDACTED]  
@ATLRaiderNation  
www.atlraidernation.com

Students Today – Leaders Tomorrow – Raiders Forever

-----Original Message-----

From: John Wheeler

Sent: Thursday, May 02, 2019 1:38 PM

To: Terry S. Stone

Cc: Ryan Molloy; Sabrina Robinson

Subject: Re: Your requested schedule is activated.(Event:97th Legislative Convention)

I don't have a part of the approval process.

> On May 2, 2019, at 1:25 PM, Terry S. Stone <tsstone@hanover.k12.va.us> wrote:

>

> Sabrina cannot see it yet. May need John's approval first. Thanks

>

>

> Terry S. Stone

> Assistant Superintendent for Business and Operations Hanover County

> [REDACTED]

> tsstone@hcps.us

>

> -----Original Message-----

> From: Ryan Molloy

> Sent: Thursday, May 02, 2019 11:13 AM

> To: Terry S. Stone <tsstone@hanover.k12.va.us>

> Cc: John Wheeler <jwheeler@hanover.k12.va.us>

> Subject: FW: Your requested schedule is activated.(Event:97th  
> Legislative Convention)

>

> entered

>

> Ryan Molloy, RAA

> Activities/Athletic Director

> Atlee High School

> 9414 Atlee Station Road

> Mechanicsville, VA 23116

> [REDACTED]

> @ATLRaiderNation

> www.atlraidernation.com

>

> Students Today - Leaders Tomorrow - Raiders Forever

>

>

> -----Original Message-----

> From: SchoolDude Message Center

> [<mailto:message.center@smtp.schooldude.com>]

> Sent: Thursday, May 02, 2019 11:10 AM

> To: Ryan Molloy; Ryan Molloy

> Subject: Your requested schedule is activated.(Event:97th Legislative  
> Convention)

>

> (This message is to notify you of a new schedule request.)

>

> The facility schedule request listed below is approved and activated.

>

> FS Schedule ID: 6503

> Event Title: 97th Legislative Convention Event Time: 6:00AM Event

> Date: 5/4/2019 Event Setup Time: 6:00AM Event Breakdown Time: 5:00PM

> Status: Approved

> Schedule State: Activated

- > Organization: 97th Legislative Convention
- > Location: Atlee High School
- > Building:
- > Area(Buildings|Rooms): Auditorium (High)(Auditorium), Cafeteria
- > (High)(Cafeteria), Classroom (High)(201), Classroom (High)(202),
- > Classroom (High)(203), Classroom (High)(301), Classroom (High)(303),
- > Classroom (High)(304), Gym (High)(Gym), Parking Lot(Parking Lot)
- > Events:
- >
- > Date : 5/4/2019
- > Start Time : 6:00 AM
- > End Time : 5:00 PM
- > Location : Atlee High School
- > Building :
- > Area :
- > Room(s) : Cafeteria, Gym, 301, 303, 304, 201, 202, 203, Auditorium,
- > Parking Lot
- > -----
- >
- >
- >
- >



HANOVER COUNTY SHERIFF'S OFFICE  
7522 County Complex Road  
P.O. Box 40, Hanover, Virginia 23069



**Agreement and Application for Employing Off-Duty Deputies**

Contact Kathryn McCorkle E-mail:

[off-duty@hanovercounty.gov](mailto:off-duty@hanovercounty.gov)

Mon.-Fri. 8:00 a.m.-4:30 p.m. [REDACTED] (Office)

[REDACTED] (Fax)

In case of emergency only, contact the Shift Sergeant [REDACTED]

The term "Secondary Employer" refers to a business, organization, group or individual that requests the services of and compensates a sheriff's deputy for employment that takes advantage of the deputy's law enforcement authority, commonly referred to as "off-duty employment."

**In order to employ a Deputy for off-duty employment that may take advantage of his or her law enforcement authority, the Secondary Employer must agree to and comply with the following rules:**

1. The Secondary Employer should submit a request for an off-duty employment assignment to the Sheriff's Office at least five (5) business days prior to the date the deputy or deputies will be needed. In emergency situations, this requirement may be waived.
2. Deputies volunteer to take off-duty employment assignments. Therefore, while every attempt will be made to fill requests from Secondary Employers, the Sheriff's Office cannot guarantee that they will be filled.
3. The Secondary Employer must compensate the deputy for a minimum of three (3) hours, even if the scheduled assignment or event is of a shorter duration. The Sheriff's Office establishes the rate of pay for off-duty employment. Current rates are ~~\$50 per hour for a deputy and \$37 per hour for a supervisor, if one is needed.~~ COUNTY OVERTIME RATE. JAC
4. For each off-duty employment arrangement the Secondary Employer must compensate the deputy for his/her services in cash or its equivalent at the conclusion of the assignment, unless other arrangements have been made with the Off-duty Coordinator for the Sheriff's Office. The Secondary Employer may not compensate a deputy through the exchange of goods or services.
5. The Secondary Employer must notify the Off-duty Coordinator (or Shift Sergeant, if calling outside of normal business hours) of the cancellation of an off-duty employment assignment at least 24 hours prior to the date of the scheduled off-duty employment. The Secondary Employer must compensate the assigned deputy for a minimum of three (3) hours if the Secondary Employer fails to provide at least 24 hours' notice of cancellation. If an event is cancelled due to inclement weather and the Secondary Employer has provided prior notice to the Off-duty Coordinator of a possible weather cancellation, no compensation will be required.
6. For assignments that require multiple off-duty deputies, the Sheriff's Office will determine the minimum number of deputies required to police the event. If more than three (3) off-duty deputies are hired for a single assignment, the Secondary Employer must hire an off-duty supervisor as well. The Sheriff's Office will determine the supervisor to officer ratio for larger events.
7. The Secondary Employer may not interfere with and/or attempt to influence decisions or actions of deputies carrying out their law enforcement authority. Deputies will not enforce any rules and



regulations established by the Secondary Employer that are not otherwise violations of the law. Off-duty deputies remain employees of the Hanover County Sheriff's Office and are subject to all laws, departmental policies and procedures and may be subject to emergency call back at any time.

8. For secondary employers other than Hanover County or the Hanover County School Board, the Secondary Employer must have in force commercial general liability and workers' compensation insurance coverage for deputies of the Hanover County Sheriff's Office engaged in any off-duty assignment for the Secondary Employer. The Secondary Employer must provide with this signed Agreement and Application a certificate of insurance evidencing such commercial general liability and workers compensation coverage. "The Hanover County Sheriff's Office and its deputies" shall be included as an additional insured on a primary and non-contributory basis on the Secondary Employer's commercial general liability policy, with minimum liability coverage of \$1,000,000 per occurrence and workers' compensation limits per Virginia statute. *(Non-profit organizations and private citizens may be exempt from the workers compensation coverage requirement)*
9. The Secondary Employer must fulfill all county and state permit and licensing requirements prior to the event (a copy of all relevant permits/licenses must be submitted with the signed Agreement and Application).
10. Failure to comply with the provisions of this Agreement will render the Secondary Employer ineligible to participate in the Sheriff's Office off-duty employment program in future.

I, Thomas A. Miller, an authorized officer of the applicant named below, and on behalf  
Name (Typed or Printed)

of the applicant, acknowledge and agree to the terms of this Agreement.

97th Leg Dist Committee  
Business/Organization name  
By: Thomas A. Miller  
Signature of authorized officer  
Date: 5/2/19

|  |  |   |   |
|--|--|---|---|
| Applicant's Business/Organization Name:<br><u>97th Leg Dist Committee</u>        |  | Name of Applicant's Contact Person:<br><u>THOMAS A. Miller</u>                      |   |
| Name of Event:<br><u>97th Leg Dist Convention</u>                                |  | [Redacted]  |   |
| Phone #:<br>[Redacted]   | Fax #:<br><u>NA</u>  | [Redacted]  |   |
| Location of Event:<br><u>Atlee H.S.</u>  | Date of Event:<br><u>5/4/19</u>  | Start and End Times for Deputies: (3 hour minimum)<br><u>7am to 5pm</u>             |   |
| On-site Contact Person:<br><u>THOMAS A. Miller</u>                               |  |   |   |
| Anticipated Attendance:<br><u>2000 max</u>                                       | Will Alcohol be Served: <input type="checkbox"/> Y <input checked="" type="checkbox"/> N | ABC Permit Required/Obtained: <input type="checkbox"/> Y <input type="checkbox"/> N | Weather conditions affect the ability for the event to proceed: <input type="checkbox"/> Y <input type="checkbox"/> N |
| Request Officers for (inside security; outside security; traffic control; etc.): |  |   |   |
| Signature of Secondary Employer:<br><u>Thomas A. Miller</u>                      |  | Date: <u>5/2/19</u>   |   |
| Reviewed by Off-Duty Administrator:<br><u>[Signature]</u>                        |  | Date: <u>5/2/2019</u>   |   |
| Approved by Patrol Division Commander:<br><u>[Signature]</u>                     |  | Date: <u>5/2/19</u>   |   |



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
02/26/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| <b>PRODUCER</b><br>HCC Specialty<br>401 Edgewater Place, Suite 400<br>Wakefield, MA 01880 | <b>CONTACT NAME:</b> _____<br><b>PHONE (A/C, No, Ext):</b> _____<br><b>E-MAIL ADDRESS:</b> _____<br><b>PRODUCER CUSTOMER ID #:</b> _____ |        | <b>FAX (A/C, No):</b> _____  |                               |  |        |            |                                 |       |            |                                      |       |            |  |  |            |  |  |            |  |  |            |  |
|---|--|--------|--|-------------------------------|--|--------|------------|---------------------------------|-------|------------|--------------------------------------|-------|------------|--|--|------------|--|--|------------|--|--|------------|--|
|   | <b>INSURED</b><br>Legislative District Committee<br>115 East Grace Street<br>Richmond, VA 23219  |        | <table border="1"> <thead> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A:</td> <td>New Hampshire Insurance Company</td> <td>23841</td> </tr> <tr> <td>INSURER B:</td> <td>United States Fire Insurance Company</td> <td>21113</td> </tr> <tr> <td>INSURER C:</td> <td></td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </tbody> </table> | INSURER(S) AFFORDING COVERAGE |  | NAIC # | INSURER A: | New Hampshire Insurance Company | 23841 | INSURER B: | United States Fire Insurance Company | 21113 | INSURER C: |  |  | INSURER D: |  |  | INSURER E: |  |  | INSURER F: |  |
| INSURER(S) AFFORDING COVERAGE   |  | NAIC # |  |                               |  |        |            |                                 |       |            |                                      |       |            |  |  |            |  |  |            |  |  |            |  |
| INSURER A:  | New Hampshire Insurance Company  | 23841  |  |                               |  |        |            |                                 |       |            |                                      |       |            |  |  |            |  |  |            |  |  |            |  |
| INSURER B:  | United States Fire Insurance Company   | 21113  |  |                               |  |        |            |                                 |       |            |                                      |       |            |  |  |            |  |  |            |  |  |            |  |
| INSURER C:  |  |        |  |                               |  |        |            |                                 |       |            |                                      |       |            |  |  |            |  |  |            |  |  |            |  |
| INSURER D:  |  |        |  |                               |  |        |            |                                 |       |            |                                      |       |            |  |  |            |  |  |            |  |  |            |  |
| INSURER E:  |  |        |  |                               |  |        |            |                                 |       |            |                                      |       |            |  |  |            |  |  |            |  |  |            |  |
| INSURER F:  |  |        |  |                               |  |        |            |                                 |       |            |                                      |       |            |  |  |            |  |  |            |  |  |            |  |

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE   | ADDL INSR | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS  |              |
|----------|---|-----------|----------|---------------|-------------------------|-------------------------|---|--------------|
| A        | GENERAL LIABILITY   | X         |          | SEL065468468  | 02/27/2019              | 05/07/2019              | EACH OCCURRENCE   | \$ 1,000,000 |
|          | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><input checked="" type="checkbox"/> Host Liquor               |           |          |               |                         |                         | DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000<br>MED EXP (Any one person) \$ 5,000<br>PERSONAL & ADV INJURY \$ 1,000,000   |              |
| B        | <input checked="" type="checkbox"/> Medical Expense<br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC              |           |          | US1104681     | 02/27/2019              | 05/07/2019              | GENERAL AGGREGATE \$ 2,000,000<br>PRODUCTS - COMP/OP AGG \$ 1,000,000   |              |
|          | AUTOMOBILE LIABILITY  |           |          |               |                         |                         | COMBINED SINGLE LIMIT (Ea accident) \$<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$<br>\$<br>\$                 |              |
|          | UMBRELLA LIAB <input type="checkbox"/> OCCUR<br>EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE<br>DEDUCTIBLE<br>RETENTION \$  |           |          |               |                         |                         | EACH OCCURRENCE \$<br>AGGREGATE \$<br>\$<br>\$  |              |
|          | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N <input type="checkbox"/><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below |           |          |               |                         |                         | WC STATU-TORY LIMITS <input type="checkbox"/> OTH - ER <input type="checkbox"/><br>E.I. EACH ACCIDENT \$<br>E.I. DISEASE - EA EMPLOYEE \$<br>E.I. DISEASE - POLICY LIMIT \$ |              |

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)**  
The Certificate Holder is added as Additional Insured with respects to our Insured's operations only.  
This insurance is primary and non-contributory as required by written contract.  
This coverage is with respect to 97th District Republican Convention event to be held 05/04/2019 - 05/04/2019 at Hanover High School Mechanicsville VA.

|   |   |
|---|---|
| <b>CERTIFICATE HOLDER</b><br>The Hanover County Sheriffs Office and its Deputies<br>7522 County Complex Road<br>Hanover, VA 23069 | <b>CANCELLATION</b><br>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. |
|   | AUTHORIZED REPRESENTATIVE<br>   |

**From:** [Terry S. Stone](#)  
**To:** "Thomas Miller"; "Darby, Drew E."  
**Cc:** md65 [REDACTED]  
**Subject:** RE: Submission of Form for Atlee HS and Sheriff Office support, 97th LD Conveniton, 4 May 2019  
**Date:** Thursday, May 02, 2019 11:30:56 AM  
**Attachments:** [97th District Authority.pdf](#)

---

Mr. Miller,

To ensure that HCPS is protected, I will ask you to complete the attached form when you deliver the Certificate of Insurance. Our application is not complete until the COI naming HCPS is received.

Best regards,  
Terry

Terry S. Stone  
Assistant Superintendent for Business and Operations  
Hanover County Public Schools  
[REDACTED]  
[tsstone@hcps.us](mailto:tsstone@hcps.us)

---

**From:** Thomas Miller [REDACTED]  
**Sent:** Thursday, May 02, 2019 8:04 AM  
**To:** Terry S. Stone <tsstone@hanover.k12.va.us>; 'Darby, Drew E.' <dedarby@hanovercounty.gov>  
**Cc:** md65 [REDACTED]  
**Subject:** Submission of Form for Atlee HS and Sheriff Office support, 97th LD Conveniton, 4 May 2019

Terry, Drew,  
I will come by this am to drop off the forms to include the insurance rider, late morning early afternoon.

We are proceeding w the Convention despite all the "opinions" out there in both directions. We simply owe it to the 1700 delegates who participated in a process to determine who the Republican candidate is from the 97<sup>th</sup> Legislative District. I have not been removed, nor has the Convention been legally cancelled.

Thank both of you for your assistance

Vr

Tom Miller, Chair  
97<sup>th</sup> LDC





DIRECT

Home Calendar Availability New schedule Documents Account Setup MyDude

Search for   Advanced Search

Services | Help

Actions: Add | List | Graph | Report

Schedule

Legend

Update schedules



Schedule ID 6223

Status Approved ▼

- Notify Booked By
- Notify Contact Person

Date Created 2/22/2019 3:43:08 PM

Schedule State? Activated

Check Double Bookings

This is an active schedule. Location and event dates cannot be changed on this schedule. You can create an Alternate Event for individual events related to this schedule or cancel this schedule and create a new one or add in new event dates.

Event Title 97th District Republican Convention

Event Description Republican convention to decide the 97th, House of Delegates nominee.

Area -- Select Area -- ▼

Location Hanover High School ▼

Building -- Select Building -- ▼

Rooms

- Gym
- Faculty Dining Room

*2 classrooms*

(Use the CTRL key to select multiple rooms.)

Event Date(s) 5/4/2019

| May 2019 |    |    |    |    |    |    | June 2019 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|-----------|----|----|----|----|----|----|
| S        | M  | T  | W  | T  | F  | S  | S         | M  | T  | W  | T  | F  | S  |
| 28       | 29 | 30 | 1  | 2  | 3  | 4  | 29        | 30 | 31 | 1  | 2  | 3  | 4  |
| 5        | 6  | 7  | 8  | 9  | 10 | 11 | 5         | 6  | 7  | 8  | 9  | 10 | 11 |
| 12       | 13 | 14 | 15 | 16 | 17 | 18 | 12        | 13 | 14 | 15 | 16 | 17 | 18 |
| 19       | 20 | 21 | 22 | 23 | 24 | 25 | 19        | 20 | 21 | 22 | 23 | 24 | 25 |
| 26       | 27 | 28 | 29 | 30 | 31 | 1  | 26        | 27 | 28 | 29 | 30 | 1  | 2  |
| 2        | 3  | 4  | 5  | 6  | 7  | 8  | 3         | 4  | 5  | 6  | 7  | 8  | 9  |

Add New Event

Note: The maximum event dates for each normal schedule is 20. Recurring schedules do not have this limitation.

Start Time ~~8:00~~ AM End Time ~~4:00~~ PM

Setup Begin Time ~~8:00~~ AM Breakdown End Time ~~4:00~~ PM

Duration 7 hours 0 minutes, span over 1 days

Organization Information

Organization 97th Legislative District Comm or new

Type -- Select Organization Type -- ▼

Contact Name

-- Select Contact Name -- ▼

First Name ~~Tom~~ Tom Last Name ~~Miller~~ Miller

Email ~~tom.miller@va.gov~~ Email [Redacted] Day-Time Phone [Redacted]

Evening Phone [Redacted] Cellular Phone [Redacted]

Billing Address [Redacted] Lanaxa, VA 23089

Use Organization Billing Address

FEIN Sales Tax Exemption No.

Yes, add this contact to the organization's contact list.

Invoice Type? Charge back  Payment  No charge

Responsible for Billing -- Select Assignee --

Yes, invoices or usages fees have been generated.

Billing Comments

Budget -- Select Budget Account -- Charge backs requires a budget code.

Document Number (e.g. contract or permit number)

PO Number

Back to shortcuts

Insurance Information

Company ACORD

Company Policy No ~~660 596 X 911 19~~ SEL 065468468 / US1104681

Coverage See attached

Coverage Dates ~~1/17/19 to 1/17/20~~ To 2/27/19 To 5/7/19

Yes, update organization record with above insurance information.

See attached

Setup Requirements

Note: Tasks already generated for events will not reflect changes in service description.

Required Maintenance Services

Heating/Ventilation /Air Conditioning

Service description

Custodian and IT, air and lights

Rental Requests

+ Add Rental Request

No Rental Request defined.

Number Attending ~~2,000~~ 2,000

Number of Adults 0

Number of Children +/- 50

Back to shortcuts

Other Needs \*Total attending will depend on the number of registered delegates. I final count can be given 2

Booked by First Name ~~Tom~~ Tom Last Name ~~Miller~~ Miller

Email ~~tom.miller@va.gov~~ [Redacted]

Route to Next -- Select Route To --

Note: Leave 'Route to Next' blank to allow the system to automatically route the next person defined in the routing system.

Event Visibility  Yes, this is a schedule of public events

Inactive Schedule

Pending Schedule? Add/Update Pending Reason

Pending Expiration Date

Activate Schedule?

Back to shortcuts

Save Reset

Approval Process

Date Approved: 2/22/2019 6:25:36 PM
Approved By: Bollander, Robert

Pending Reasons

No Pending Reason on record.

Events

Add New Event

Table with columns: Event Start Date, Event End Date, Event Name, Event Start Date, Event End Date. Row 1: 5/4/2019, 5/4/2019, [blank], [blank]

Invoices

Create Invoice

No Invoices on record.

Payments

Add New Payment

Invoice will be sent by school

No Payments on record.

Work Order Costs

No Transactions on record.

File Attachments

Add New File

No attachments

(No limit on number of files attached. Total size of all uploaded files must be less than 5MB)

Handwritten signatures: James P. Miller, MSP. Dates: 4-30-19, 5/2/19, 4/30/2019. Checklist: [x] Required Information, [x] Insurance Expired. Legend: Ctrl+M Shortcut menu.

Home Calendar Availability New Schedule Documents Account Setup MyDude

STD: SD-PD-ETWEB-03
DID: 1
CQA: Chrome

Conditions Of Use Privacy Policy Security Statement
447-470-0024 (x1787677) Services Help Logout

Need help? Call us 1-877-868-DUDE (3833)

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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
05/02/2019 ✓

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**PRODUCER**  
HCC Specialty  
401 Edgewater Place, Suite 400  
Wakefield, MA 01880

**CONTACT NAME:**  
**PHONE (A/C, No, Ext):** \_\_\_\_\_ **FAX (A/C, No):** \_\_\_\_\_  
**E-MAIL:** \_\_\_\_\_  
**ADDRESS:** \_\_\_\_\_  
**PRODUCER CUSTOMER ID #:** \_\_\_\_\_

**INSURED**  
Legislative District Committee  
115 East Grace Street  
Richmond, VA 23219

| INSURER(S) AFFORDING COVERAGE |                                      | NAIC # |
|-------------------------------|--------------------------------------|--------|
| <b>INSURER A:</b>             | New Hampshire Insurance Company      | 23841  |
| <b>INSURER B:</b>             | United States Fire Insurance Company | 21113  |
| <b>INSURER C:</b>             |                                      |        |
| <b>INSURER D:</b>             |                                      |        |
| <b>INSURER E:</b>             |                                      |        |
| <b>INSURER F:</b>             |                                      |        |

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

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| INSR LTR | TYPE OF INSURANCE  | ADDL INSR                            | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS  |
|----------|--|--------------------------------------|----------|---------------|-------------------------|-------------------------|---|
| A        | GENERAL LIABILITY  | X                                    |          | SEL065468468  | 02/27/2019              | 05/07/2019              | EACH OCCURRENCE \$ 1,000,000  |
|          | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY   |                                      |          |               |                         |                         | DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000                        |
|          | <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR                           |                                      |          |               |                         |                         | MED EXP (Any one person) \$ 5,000   |
|          | <input checked="" type="checkbox"/> Host Liquor  |                                      |          |               |                         |                         | PERSONAL & ADV INJURY \$ 1,000,000  |
| B        | <input checked="" type="checkbox"/> Medical Expense  |                                      |          | US1104681     | 02/27/2019              | 05/07/2019              | GENERAL AGGREGATE \$ 2,000,000  |
|          | GENL AGGREGATE LIMIT APPLIES PER:  |                                      |          |               |                         |                         | PRODUCTS - COMP/OP AGG \$ 1,000,000   |
|          | <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC |                                      |          |               |                         |                         | \$  |
|          | <b>AUTOMOBILE LIABILITY</b>  |                                      |          |               |                         |                         | COMBINED SINGLE LIMIT (Ea accident) \$                                      |
|          | <input type="checkbox"/> ANY AUTO  |                                      |          |               |                         |                         | BODILY INJURY (Per person) \$   |
|          | <input type="checkbox"/> ALL OWNED AUTOS   |                                      |          |               |                         |                         | BODILY INJURY (Per accident) \$   |
|          | <input type="checkbox"/> SCHEDULED AUTOS   |                                      |          |               |                         |                         | PROPERTY DAMAGE (Per accident) \$   |
|          | <input type="checkbox"/> HIRED AUTOS   |                                      |          |               |                         |                         | \$  |
|          | <input type="checkbox"/> NON-OWNED AUTOS   |                                      |          |               |                         |                         | \$  |
|          | <input type="checkbox"/> UMBRELLA LIAB   | <input type="checkbox"/> OCCUR       |          |               |                         |                         | EACH OCCURRENCE \$  |
|          | <input type="checkbox"/> EXCESS LIAB   | <input type="checkbox"/> CLAIMS-MADE |          |               |                         |                         | AGGREGATE \$  |
|          | <input type="checkbox"/> DEDUCTIBLE  |                                      |          |               |                         |                         | \$  |
|          | <input type="checkbox"/> RETENTION \$  |                                      |          |               |                         |                         | \$  |
|          | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>   |                                      |          |               |                         |                         | WC STATUTORY LIMITS <input type="checkbox"/> OTHER <input type="checkbox"/> |
|          | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)                              |                                      |          |               |                         |                         | E.L. EACH ACCIDENT \$   |
|          | If yes, describe under DESCRIPTION OF OPERATIONS below   |                                      |          |               |                         |                         | E.L. DISEASE - EA EMPLOYEE \$   |
|          |  |                                      |          |               |                         |                         | E.L. DISEASE - POLICY LIMIT \$  |

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)**  
The Certificate Holder is added as Additional Insured with respects to our Insured's operations only  
This insurance is primary and non-contributory as required by written contract.  
This coverage is with respect to 97th District Republican Convention event to be held 05/04/2019 - 05/04/2019 at Hanover High School Mechanicsville VA.

**CERTIFICATE HOLDER**  
Hanover County Public Schools  
9414 Atlee Station Road  
Mechanicsville, VA 23116

**CANCELLATION**  
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  
**AUTHORIZED REPRESENTATIVE**

I, Thomas Miller, do represent and warrant that I am duly authorized by all necessary and appropriate corporate action to execute this Agreement with Hanover County Public Schools on behalf of the 97<sup>th</sup> Legislative District Committee. I further represent and warrant that I shall be financially responsible for any fees charged by Hanover County Public Schools for the use of the building and for the cost of any damage to the building, its furniture, and equipment during the period of use.

  
Signature

Thomas A. Miller  
Printed Name      Chair 97th Leg. Dist  
Committee  
5/2/19  
Date

**From:** [Chris Whitley](#)  
**To:** [Michael Gill](#)  
**Subject:** AHS facility use request has been finalized  
**Date:** Thursday, May 02, 2019 3:26:37 PM

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FYI, so you're in the loop should you receive any inquiries. Terry said that Mr. Miller provided the COI and signed the form that Yvonne drafted (indicating that he is the duly authorized representative and assumes all costs and liability). There is nothing further that needs to be done by the requestor.

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**From:** Terry S. Stone <tsstone@hanover.k12.va.us>  
**Sent:** Thursday, May 2, 2019 2:58 PM  
**To:** Chris Whitley <cwhitley@hanover.k12.va.us>  
**Subject:** FW: Tonight's 97th District: Cancelling Reservation w HCPS

Terry S. Stone  
Assistant Superintendent for Business and Operations  
Hanover County Public Schools  
[REDACTED]  
[tsstone@hcps.us](mailto:tsstone@hcps.us)

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**From:** Terry S. Stone  
**Sent:** Thursday, May 02, 2019 2:43 PM  
**To:** 'John Findlay' <[jfindlay@rpv.org](mailto:jfindlay@rpv.org)>; Michael P. Reynold <[REDACTED]>  
**Cc:** Jack R. Wilson III <[REDACTED]>; John Hubbard <[REDACTED]>; Mark Daniel <[md65\[REDACTED\]](mailto:md65[REDACTED])>; Thomas Miller <[REDACTED]>; [mthomas\[REDACTED\]](mailto:mthomas[REDACTED])  
**Subject:** RE: Tonight's 97th District: Cancelling Reservation w HCPS

Mr. Findlay,

The Republican Party of Virginia will not be invoiced for any expenses incurred for facility rental of Atlee High School on May 4, 2019.

HCPS does have an active facility rental of AHS for that day authorized by Thomas Miller, Chair of the 97<sup>th</sup> Legislative District Committee.

Sincerely,  
Terry S. Stone

Terry S. Stone  
Assistant Superintendent for Business and Operations  
Hanover County Public Schools

[REDACTED]  
[tsstone@hcps.us](mailto:tsstone@hcps.us)

**From:** John Findlay [<mailto:jfindlay@rpv.org>]

**Sent:** Thursday, May 02, 2019 12:59 PM

**To:** Michael P. Reynold <[REDACTED]>

**Cc:** Jack R. Wilson III <[REDACTED]>; John Hubbard <[REDACTED]>; Mark Daniel <[REDACTED]>; Terry S. Stone <[tsstone@hanover.k12.va.us](mailto:tsstone@hanover.k12.va.us)>; Thomas Miller <[REDACTED]>; [mthomas](mailto:mthomas) <[REDACTED]>.

**Subject:** Re: Tonight's 97th District: Cancelling Reservation w HCPS

Mike,

As you requested RPV has removed the call from RPV's website. The committee made clear that it's intention to cancel the convention scheduled for Saturday.

Ms. Stone,

Could you please confirm that the Republican Party of Virginia will not be invoiced for any expenses incurred by those holding at meeting at Hanover Public Schools this weekend?

Sincerely,

John Findlay

On Wed, May 1, 2019 at 6:30 PM Michael P. Reynold <[michael.reynold@gmail.com](mailto:michael.reynold@gmail.com)> wrote:

Ms. Stone:

Tonight at the 97th Legislative District Committee meeting, the LDC- with 76% of the vote- voted to cancel the convention on May 4th at a high school in the HCPS. We no longer need facility space with the HCPS, so please cancel the reservation and application. No member of the LDC is authorized to enter into a contract with the HCPS after this evening's vote.

We apologize for the many hours of effort that you and your team have put into this process. You and your team have been professional, patient, and accommodating.

I have copied Republican Party of Virginia State Chairman Jack Wilson, Party Executive Director John Findlay, and Republican Party of Virginia First Vice Chairman Mike Thomas so they are aware of the actions of the committee, and the other members of the LDC.

Again, thank you and your team for being so accessible and helpful.

Mike Reynold  
97th Legislative District Representative, Hanover

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John Findlay, Executive Director Republican Party of Virginia Office: [REDACTED]

[REDACTED] [JFindlay@rpv.org](mailto:JFindlay@rpv.org)



**From:** [The Middle Resolution](#)  
**To:** [Michael Gill](#)  
**Subject:** [BULK] Congratulations to Supervisor Scott Wyatt, 97th House District Republican Nominee  
**Date:** Monday, May 06, 2019 5:59:38 PM

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Dear Michael,

First, we want to congratulate Hanover Supervisor Scott Wyatt for his victory on Saturday at the convention. Scott defeated incumbent Del. Chris Peace with overwhelming support from the delegation.

As most of you know, this was a highly contentious race. There have been accusations of cheating, rigging, and underhandedness from both sides. Good and reasonable people on both sides of this contest are convinced they are in the right and the opposing side is wrong. What often gets lost in this debate are the facts. We would like to provide you with some clarity on how this all came down.

The contentiousness started when Del. Peace's campaign accused Scott Wyatt of "rigging" the process. Their claim is that Scott voted for a convention because it would give him the advantage. (Actually, a convention levels the playing field because incumbents have tremendous advantages in primaries, across the country incumbents win 95% of elections.) Let's be clear - Scott never voted for a convention. Scott tried to have himself removed from the Legislative District Committee (LDC), which makes the nominating-method decision. Dale Taylor, the Hanover GOP Chair, refused to remove him. There are witnesses who would testify to that. If Scott had quit, Hanover would not have had a representative on the LDC, and that would have been unfair to Hanover voters. The next best thing was for Scott to send an uninstructed proxy to the meeting. Let me repeat, **SCOTT NEVER VOTED FOR A CONVENTION.**

The next thing Del. Peace's campaign did was to argue that conventions disenfranchise voters because not everyone can attend a convention. You can argue all day about conventions versus primaries, but you would be wasting your time because both conventions and primaries are allowed under the

Republican Party State Plan. If you don't like conventions, then I suggest you get fully engaged in the Republican Party and try to change the Party Plan. Until that happens, conventions will always be an option for the Legislative District Committees.

Although the Peace campaign complained about the decision, they ultimately accepted the convention decision and robustly participated in the convention process. They attended all three mass meetings, recruited delegates, and never appealed any part of the process. All of these actions by Del. Peace's campaign team validated the convention process.

But then the situation changed. After the mass meetings the Peace campaign attempted to change the rules in the middle of the process. How absurd to attempt to prevent delegates from casting their votes! It's akin to telling voters – in the middle of Election Day - that the election has been cancelled and the polls will not be open.

The Peace consultants argued that the nomination process needed to be changed because the LDC was not ready for a convention. Clearly, the LDC was ready because the convention was pulled off without a hitch. You can go to our [Facebook page](#) and see the many pictures and video demonstrating the convention was organized, civil, and productive.

It's worth noting that the Peace campaign could appeal the results of the convention, but that would take the nomination out of the voters' hands and into the 1st Congressional District Committee. It could then go to the Republican Party's State Central Committee, and lastly, to the court system.

We hope this has provided some clarity to this nomination contest! Feel free to contact us at [The Middle Resolution](#) if you have any questions.

The voters of the 97th district have spoken. Onward to November!

Fighting for Your Values!

Your Middle Resolution Team



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